

Resolution No. 24-06

RESOLUTION ADOPTING THE BUDGET

BE IT RESOLVED that the Board of Directors of the Umpqua Public Transportation District hereby adopts the budget for the fiscal year 2024-2025 in the total of \$11,287,208.00. This budget is now on file at Umpqua Public Transportation District, 3076 Diamond Lake Blvd, in Roseburg, Oregon.

RESOLUTION MAKING APPROPRIATIONS

BE IT RESOLVED that the amounts for the fiscal year beginning July 1, 2024, and for the purposes shown below are hereby appropriated:

General Fund	
Administration	\$ 1,142,687
Transportation Operations	\$ 2,912,516
Debt Service	\$ 46,312
Capital Outlay	\$ -
Transfers Out	\$ 28,355
Contingency	\$ -
Total	\$ 4,129,870
Bus Replacement Fund	
Capital Outlay	\$ 3,231,974
Capital Projects Fund	
Capital Outlay	\$ 3,877,139
Total Appropriations, All Funds	\$ 11,238,983
Total Unappropriated and Reserve Amounts, All Funds	\$ 48,225
TOTAL ADOPTED BUDGET	\$ 11,287,208

The above resolution statements were approved and declared adopted on this ____ day of _____ 2024.

Board Chair

A public meeting of the Board of Directors will be held on June 17, 2024 at 5:30 pm at Umpqua Public Transportation District, 3076 Diamond Lake Blvd, Roseburg, Oregon. The purpose of this meeting is to discuss the budget for the fiscal year beginning July 1, 2024 as approved by the Umpqua Public Transportation District Budget Committee. A summary of the budget is presented below. A copy of the budget may be inspected or obtained at 3076 Diamond Lake Blvd, Roseburg, OR, between the hours of 8:30 a.m. and 4:30 p.m. or online at Umpquatrast.com. This budget is for an annual budget period. This budget was prepared on a basis of accounting that is the same as the preceding year. If different, the major changes and their effect on the budget are: N/A

Contact: Cheryl Cheas, General Manager Telephone: 541-671-3691 Email: ccheas@umpquatrast.org

FINANCIAL SUMMARY - RESOURCES			
TOTAL OF ALL FUNDS	Actual Amount 2022-2023	Adopted Budget This Year 2023-2024	Proposed Budget Next Year 2024-2025
Beginning Fund Balance/Net Working Capital	1,711,396	1,540,000	522,328
Bus Fares/Contracts/Medical Transportation	550,860	665,000	507,114
Federal, State & all Other Grants, Gifts, Allocations & Donations	2,879,359	12,798,972	10,194,341
Revenue from Bonds and Other Debt	0	0	0
Interfund Transfers / Internal Service Reimbursements	0	0	28,355
All Other Resources Except Current Year Property Taxes	44,597	25,300	35,070
Current Year Property Taxes Estimated to be Received		0	
Total Resources	5,186,213	15,029,272	11,287,208

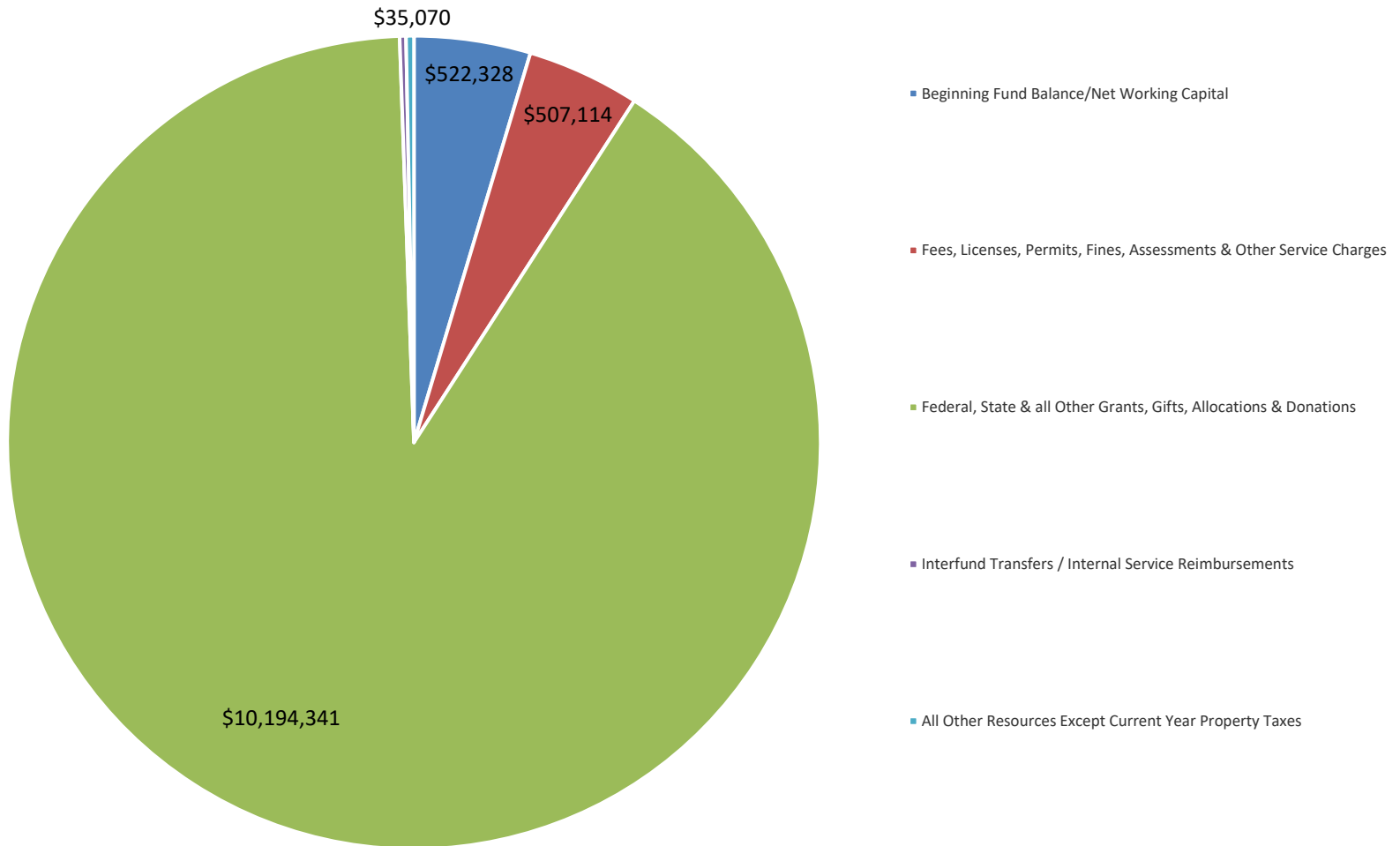
FINANCIAL SUMMARY - REQUIREMENTS BY OBJECT CLASSIFICATION			
Personnel Services	2,708,625	4,311,625	2,930,614
Materials and Services	1,512,592	1,524,970	1,124,589
Capital Outlay	53,688	8,627,470	7,109,113
Debt Service	46,344	46,329	46,312
Interfund Transfers	0	0	28,355
Contingencies	0	150,000	0
Special Payments	0	0	0
Unappropriated Ending Balance and Reserved for Future Expenditure	509,494	368,878	48,225
Total Requirements	4,830,742	15,029,272	11,287,208

FINANCIAL SUMMARY - REQUIREMENTS AND FULL-TIME EQUIVALENT EMPLOYEES (FTE) BY ORGANIZATIONAL UNIT OR PROGRAM *			
Name of Organizational Unit or Program FTE for that unit or program			
Administration	177,624	523,350	487,778
FTE	3.00	5.00	4.00
Operations	829,822	1,808,000	1,101,562
FTE	21.00	24.00	17.00
Operations Admin	203,988	484,200	444,065
FTE	4.00	5.00	5.00
Para Transit/DR/Medical Transports	107,471	1,176,275	562,485
FTE	2.00	14.50	7.50
Call Center	148,887	319,800	334,723
FTE	3.50	4.50	4.00
Not Allocated to Organizational Unit or Program			
FTE			
Total Requirements	1,467,792	4,311,625	2,930,614
Total FTE	34	53	38

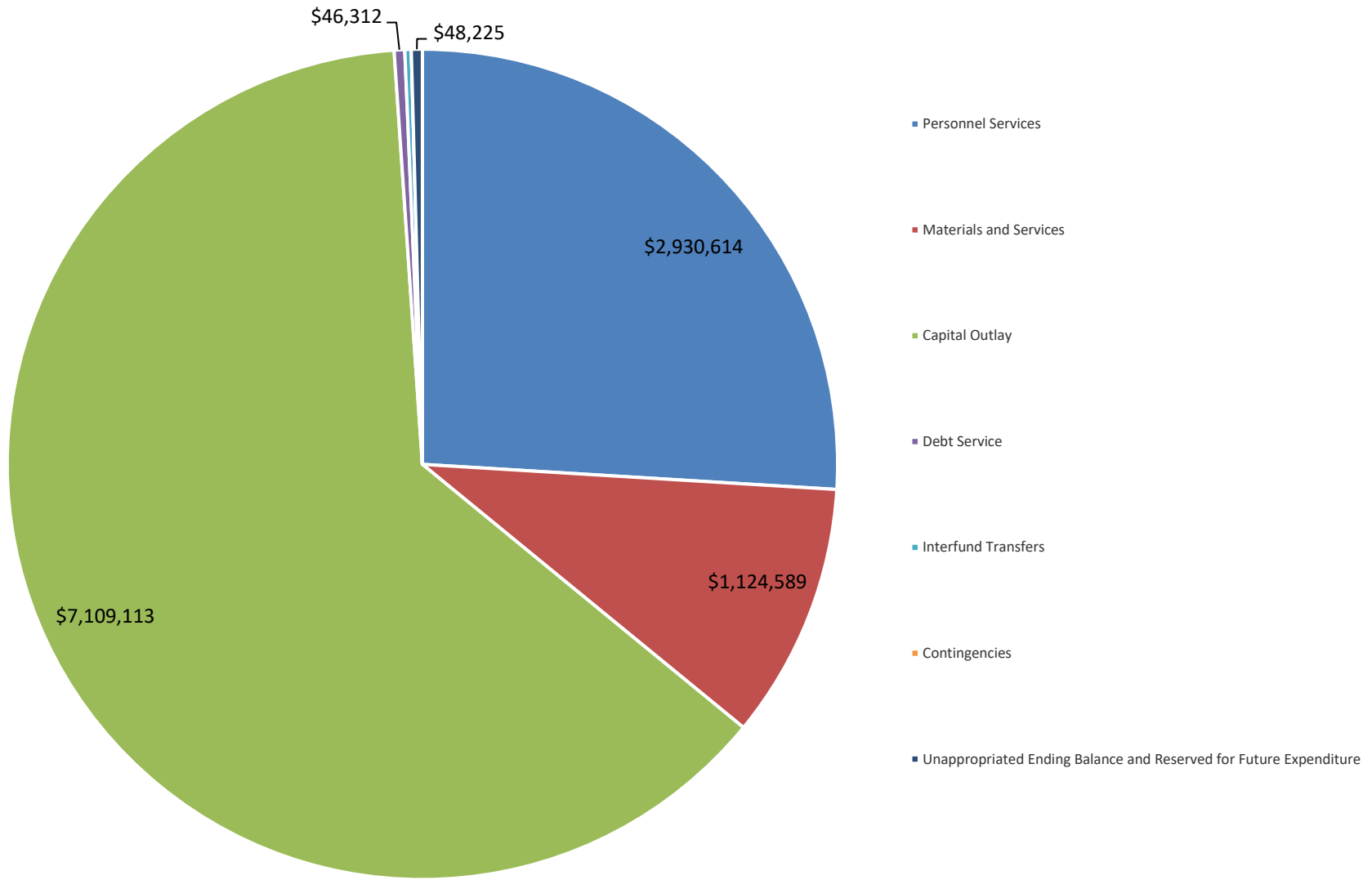
STATEMENT OF INDEBTEDNESS		
LONG TERM DEBT	Estimated Debt Outstanding on July 1, 2021	Estimated Debt Authorized, But Not Incurred on July 1, 2024
Full Faith and Credit	\$550,000	\$459,900
Total	\$550,000	\$459,900

* If more space is needed to complete any section of this form, insert lines (rows) on this sheet. You may delete blank lines.

FY 23-24 Budget Resources



FY 23-24 Budget Expenditures



REQUIREMENTS SUMMARY

FORM

ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY

LB-30

GENERAL FUND - ADMIN

UMPQUA PUBLIC TRANSPORTATION

DISTRICT

(name of fund)

(name of Municipal Corporation)

Historical Data			REQUIREMENTS FOR: ADMINISTRATION	Budget For Next Year 2024-2025			
Actual		Adopted Budget The Year Year 2023-2024		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
Second Preceding Year 2021-2022	First Preceding Year 2022-2023						
			PERSONNEL SERVICES				
	99,140	104,292	117,500	Salaries- General Manager	120,825	123,194	118,456
	77,305	86,080	95,000	Salaries- Finance Manager	97,615	99,529	95,701
	69,214	38,802	48,800	Salaries - Executive Assistant	76,800	76,800	
			60,000	Salaries - HR Director	86,710	88,410	85,010
		37,148	45,600	Salaries - Admin Assistant	44,809	45,687	43,930
	753	325	2,000	Salaries - Overtime	300	300	300
	23,318	26,560	36,000	Payroll Taxes	35,783	35,783	35,783
	59,045	64,245	85,000	Fringe Benefits	74,013	61,831	74,013
	30,756	26,907	33,000	Retirement	34,996	35,682	34,310
	223	194	450	Worker's Comp	280	285	275
	359,753	384,551	523,350	TOTAL PERSONNEL SERVICES	572,131	567,501	487,778
	4.00	4.00	5.00	Total Full-Time Equivalent (FTE)	5.00	5.00	4.00
			MATERIALS AND SERVICES				
	5,614	78,839	85,500	Advertising	5,000	5,000	5,000
	2,150	594	1,500	Accounting Fees	500	500	500
	38,380	69,950	30,000	Audit Fees	40,000	40,000	40,000
	290	0	200	Background Checks	200	200	200
	787	826	1,000	Bank Service Charges	514	514	514
	1,152	487	1,000	Board Expense	500	500	500
	2,841	3,214	5,000	Training/Conference Fee/Certificates	2,000	2,000	2,000
	0	110	200	Fit For Duty/Evals	200	200	200
	14,443	13,404	16,000	Dues, Memberships, & Fees	15,000	15,000	15,000
	115	145	300	Drug and Alcohol Testing	300	300	300
	0	25,133	15,000	Election Expense	0	0	0
	18,385	24,113	23,000	IT Maintenance/Software	22,000	22,000	22,000
	2,150	0	1,200	Consultant Fees	500	500	500
	413	313	3,000	Legal Fees	3,000	3,000	3,000
	14,837	19,237	21,000	Property & Vehicle Insurance	22,000	22,000	22,000
	0	0	0	Miscellaneous	0	0	0
	4,166	0	5,000	Non-Capital Equipment Purchase	5,000	5,000	5,000
	0	155	700	Postage	400	400	400
	736	1,160	2,000	Recruitment Fees	500	500	500
	1,150	1,200	1,200	Rent - Storage	0	0	0
	227	164	500	Safety Related Expenses	500	500	500
	2,344	1,226	2,000	Travel - Lodging	2,000	2,000	2,000
	1,381	1,612	2,000	Travel - Mileage	3,800	3,800	3,800
	606	244	400	Travel - PerDiem	500	500	500

	0	0	0	Staff Training Supplies	0	0	0
	1,491	400	600	Staff/Community Recognition	0	0	0
	13,502	9,890	10,000	Supplies - Office	8,400	8,400	8,400
	4,842	5,514	5,600	Telephone - Office	2,400	2,400	2,400
	2,348	1,385	1,600	Tablets & Cellphone	2,400	2,400	2,400
	1,749	1,295	2,500	Travel - Airfare	0	0	0
	8,862	4,206	5,000	Utilities	4,800	4,800	4,800
	0	152	300	Uniforms	0	0	0
	139,349	185,976	243,300	TOTAL MATERIALS AND SERVICES	142,414	142,414	142,414
				CAPITAL OUTLAY			
	0	0	0	TOTAL CAPITAL OUTLAY	0	0	0
	499,103	570,528	766,650	ORGANIZATIONAL UNIT / ACTIVITY TOTAL	714,545	709,915	630,192

150-504-030 (Rev 11-18)

REQUIREMENTS SUMMARY

FORM

ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY

LB-30

GENERAL FUND - OPERATIONS

**UMPQUA PUBLIC TRANSPORTATION
DISTRICT**

(name of fund)

(name of Municipal Corporation)

Historical Data			REQUIREMENTS FOR: OPERATIONS	Budget For Next Year 2024-2025		
Actual		Adopted Budget The Year Year 2023-2024		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2021-2022	First Preceding Year 2022-2023					
			PERSONNEL SERVICES			
574,750	621,300	995,000	Salaries - Bus Drivers	616,824	662,954	601,455
0	0	100,000	Salaries - Maintenance Manager	0		0
0	0	41,000	Salaries - Facility Service Technician	0		0
0	0	0	Salaries - Over Time	10,000	5,000	5,000
0	0	0	Personnel Employment Services	0	0	0
56,887	60,110	95,000	Payroll Taxes	74,010	80,296	80,296
268,740	285,026	430,000	Fringe Benefits	295,133	254,128	310,683
49,049	59,944	112,000	Retirement	72,271	79,916	76,842
16,838	19,829	35,000	Worker's Comp	25,575	28,309	27,286
949,427	1,046,208	1,808,000	TOTAL PERSONNEL SERVICES	1,093,813	1,110,603	1,101,562
20.60	24.00	24.00	Total Full-Time Equivalent (FTE)	18.50	18.50	17.00
			MATERIALS AND SERVICES			
0	1,900	3,000	Advertising	0	0	0
9	7,955	6,500	Accident Repair	1,000	1,000	1,000
58	261	300	Background Checks	200	200	200
17,627	8,393	8,000	Building Maintenance & Repairs	9,000	9,000	9,000
162,500	224,183	195,000	Bus Preventative Maintenance	169,685	169,685	169,685
2,829	1,455	1,500	Drug & Alcohol Testing	2,800	2,800	2,800
9,592	797	5,000	Bus Shelter Maintenance	3,000	3,000	3,000
0	1,290	50,000	Training/Conference Fee/Certificates	25,000	5,000	25,000
0	2,895	3,000	Fit For Duty/Evals	2,500	2,500	2,500
194,308	239,974	338,000	Fuel & Oil	175,000	175,000	175,000
1,107	1,092	1,500	IT Maintenance/Software	1,400	1,400	1,400
0	0	2,100	License & Fees	13,300	13,300	13,300
0	0	0	Legal Fees	0	0	0
33,963	37,219	40,000	Property & Vehicle Insurance	75,000	93,000	75,000
0	0	0	Miscellaneous	0	0	0
0	1,345	3,000	Non-Capital Equipment Purchase	4,000	4,000	4,000
0	0	0	Postage	0	0	0
4,170	6,734	11,000	Staff Recognition	0	0	0
431	110	300	Safety Related Expenses	300	300	300
0	0	0	Software and Maintenance Support	0	0	0
0	274	2,000	Travel - Lodging	0	0	0
0	0	500	Travel - Mileage	0	0	0
0	0	1,000	Travel - Perdiem	0	0	0
0	0	300	Staff Training Supplies	0	0	0

	916,607	5,288	6,000	Supplies - Buses	6,400	6,400	6,400
	0	358	3,000	Travel - Airfare	0	0	0
	355,704	2,593	3,000	Tablets & Cellphone	2,800	2,800	2,800
	291,730	236,896	60,000	Transportation Contracts	89,200	89,200	89,200
	185	4,013	5,800	Uniforms	2,800	2,800	2,800
	1,343,200	785,024	749,800	TOTAL MATERIALS AND SERVICES	583,385	581,385	583,385
				CAPITAL OUTLAY			
	0	0	0	TOTAL CAPITAL OUTLAY	0	0	0
	2,292,627	1,831,232	2,557,800	ORGANIZATIONAL UNIT / ACTIVITY TOTAL	1,677,198	1,691,988	1,684,947

150-504-030 (Rev 11-18)

REQUIREMENTS SUMMARY

FORM

ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY

LB-30

GENERAL FUND - OPERATIONS ADMIN

UMPQA PUBLIC TRANSPORTATION

DISTRICT

(name of fund)

(name of Municipal Corporation)

Historical Data			REQUIREMENTS FOR: OPERATIONS ADMIN	Budget For Next Year 2024-2025		
Actual		Adopted Budget The Year Year 2023-2024		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2021-2022	First Preceding Year 2022-2023					
PERSONNEL SERVICES						
59,452	63,276	141,000	Salaries- Transit Supervisor x 2	117,303	119,603	115,003
42,327	89,350	99,000	Salaries- Operations Manager	96,511	98,404	94,619
	47,183	49,500	Salaries - Office Manager	48,479	49,429	47,528
82,031	44,750	45,500	Salaries - Admin Operations Assistant	40,841	41,642	40,040
17,216	23,063	32,500	Payroll Taxes	30,898	30,898	30,898
41,774	60,317	75,500	Fringe Benefits	78,320	68,570	78,320
22,231	22,828	33,500	Retirement	30,313	30,907	29,719
797	97	7,700	Worker's Comp	5,027	5,136	4,938
			Salaries - OT	3,000	3,000	3,000
265,827	350,863	484,200	TOTAL PERSONNEL SERVICES	450,692	447,589	444,065
3.00	5.00	5.00	Total Full-Time Equivalent (FTE)	5.00	5.00	5.00
MATERIALS AND SERVICES						
649	334	3,000	Building Maintenance	3,800	3,800	3,800
130	405	400	Drug and Alcohol Testing	200	200	200
5,122	69,002	7,000	IT Maintenance/Software	14,200	14,200	14,200
13,200	13,200	13,200	Lease	13,200	13,200	13,200
2,618	4,597	4,600	Printing	4,400	4,400	4,400
1,361	1,949	4,000	Training/Conference Fee/Certificates	2,800	2,800	2,800
5,607	10,047	9,000	Supplies - Office	7,000	7,000	7,000
3,511	5,121	5,200	Telephone	6,200	6,200	6,200
1,356	1,507	1,900	Tablets & Cellphone	1,800	1,800	1,800
922	327	4,000	Travel - Airfare	0	0	0
3,725	5,001	5,000	Utilities	5,600	5,600	5,600
0	4,674	700	Fit For Duty/Evals	330	330	330
1,729	390	600	Travel - Mileage	1,400	1,400	1,400
2,284	853	4,500	Travel - Lodging	4,000	4,000	4,000
523	224	1,000	Travel - PerDiem	800	800	800
83	130	200	Safety Supplies/Svcs	200	200	200
0	250	400	Uniforms	0	0	0
5,489	1,030	2,500	Non-Capital Equip/Purchases	2,500	2,500	2,500
48,310	119,040	67,200	TOTAL MATERIALS AND SERVICES	68,430	68,430	68,430
CAPITAL OUTLAY						
0	0	0	TOTAL CAPITAL OUTLAY	0	0	0
314,137	469,903	551,400	ORGANIZATIONAL UNIT / ACTIVITY TOTAL	519,122	516,019	512,495

REQUIREMENTS SUMMARY

FORM

ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY

LB-30

GENERAL FUND - PARA TRANSIT

**UMPQUA PUBLIC TRANSPORTATION
DISTRICT**

(name of fund)

(name of Municipal Corporation)

Historical Data			REQUIREMENTS FOR: <u>PARA TRANSIT</u>	Budget For Next Year 2024-2025		
Actual		Adopted Budget The Year Year 2023-2024		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2021-2022	First Preceding Year 2022-2023					
			PERSONNEL SERVICES			
84,886	164,433	250,000	Salaries - Para Transit - Drivers	135,358	138,012	140,941
7,871	15,939	24,000	Payroll Taxes	17,013	17,013	15,578
36,080	53,905	130,000	Fringe Benefits	79,835	62,573	58,713
13,291	15,923	25,000	Retirement	13,536	13,801	14,094
2,098	5,179	7,700	Worker's Comp	4,791	4,879	4,977
0	354		Salaries - OT	10,000	5,000	5,000
144,226	255,379	436,700	TOTAL PERSONNEL SERVICES	260,533	241,278	239,303
2.00	6.00	6.00	Total Full-Time Equivalent (FTE)	3.00	3.00	3.00
			MATERIALS AND SERVICES			
		1,500	Uniforms			
12,849	33,354	50,000	Bus Preventative Maintenance	10,500	10,500	10,500
115	470	400	Drug & Alcohol Testing	450	450	450
15,433	30,577	46,000	Fuel & Oil	20,600	20,600	20,600
88	365	600	IT Maintenance/Software	600	600	600
1,495	3,717	4,870	Telephone - Cellular & Tablets	4,500	4,500	4,500
29	68	200	Safety Supplies/Svc	200	200	200
	533	1,500	Uniforms	1,200	1,200	1,200
	7	2,000	Supplies - Vans	1,000	1,000	1,000
29	58	200	Background Checks	200	200	200
		300	Training/Conference Fee/Certificates	700	700	700
	370	200	Fit For Duty/Evals	200	200	200
		1,500	Licenses & Fees	8,000	8,000	8,000
0	0	500	Non-Capital Equip/Purchases	500	500	500
30,037	69,520	109,770	TOTAL MATERIALS AND SERVICES	48,650	48,650	48,650

REQUIREMENTS SUMMARY

FORM

ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY

LB-30

GENERAL FUND - DEMAND RESPONSE

**UMPQUA PUBLIC TRANSPORTATION
DISTRICT**

(name of fund)

(name of Municipal Corporation)

Historical Data			REQUIREMENTS FOR: DEMAND RESPONSE	Budget For Next Year 2024-2025		
Actual		Adopted Budget The Year Year 2023-2024		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2021-2022	First Preceding Year 2022-2023					
			PERSONNEL SERVICES			
173,680	181,201	259,000	Salaries - Demand Response	164,344	167,566	160,996
17,434	17,611	26,600	Payroll Taxes	22,723	22,723	22,943
76,431	90,135	101,500	Fringe Benefits	73,152	61,200	73,119
17,129	16,541	26,250	Retirement	16,435	16,757	16,100
4,428	3,817	8,225	Worker's Comp	5,944	6,051	5,833
			Salaries - OT	10,000	5,000	5,000
289,101	309,305	421,575	TOTAL PERSONNEL SERVICES	292,598	279,297	283,991
	4.00	4.00	Total Full-Time Equivalent (FTE)	4.00	4.00	4.00
			MATERIALS AND SERVICES			
46,405	40,367	29,000	Bus Preventative Maintenance	19,200	19,200	19,200
1,152	755	200	Drug & Alcohol Testing	400	400	400
44,438	43,992	31,000	Fuel & Oil	53,560	53,560	53,560
1,144	725	2,000	IT Maintenance/Software	600	600	600
8,389	6,854	2,100	Telephone - Cellular & Tablets	3,000	3,000	3,000
2	0	1,500	License & Fees	3,600	3,600	3,600
87	119	100	Background Checks	100	100	100
	1,932	800	Uniforms	500	500	500
	886	800	Supplies - Vans	400	400	400
116	143	200	Safety Supplies/Svcs	200	200	200
	4,620	250	Fit For Duty/Evals	200	200	200
	80	300	Training/Conference Fee/Certificates	500	500	500
0	0	500	Non-Capital Equip/Purchases	500	500	500
101,732	100,473	68,750	TOTAL MATERIALS AND SERVICES	82,760	82,760	82,760
			CAPITAL OUTLAY			

REQUIREMENTS SUMMARY

FORM

ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY

LB-30

GENERAL FUND - CALL CENTER

**UMPQUA PUBLIC TRANSPORTATION
DISTRICT**

(name of fund)

(name of Municipal Corporation)

Historical Data			REQUIREMENTS FOR: CALL CENTER	Budget For Next Year 2024-2025		
Actual		Adopted Budget The Year Year 2023-2024		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2021-2022	First Preceding Year 2022-2023					
			PERSONNEL SERVICES			
	42,693	32,000	Salaries - Call Center Supv (split w/medical transport)	45,133	46,018	44,248
135,135	108,569	146,000	Salaries - Call Center	152,255	155,239	149,269
12,607	13,503	17,500	Payroll Taxes	18,446	18,446	18,446
78,445	95,114	106,000	Fringe Benefits	102,252	81,278	102,252
21,096	16,202	18,000	Retirement	19,738	20,126	19,353
142	196	300	Worker's Comp	158	158	155
			Salaries - OT	1,000	1,000	1,000
247,425	276,277	319,800	TOTAL PERSONNEL SERVICES	338,982	322,265	334,723
			Total Full-Time Equivalent (FTE)	4.50	4.50	4.00
			MATERIALS AND SERVICES			
0	0	0	Building Maintenance	150	150	150
583	195	300	Drug and Alcohol Testing	400	400	400
23,888	28,782	23,000	IT Maintenance/Software	41,000	41,000	41,000
2,166	4,160	3,200	Supplies - Office	4,800	4,800	4,800
4,582	5,121	5,200	Telephone	6,200	6,200	6,200
254	677	550	Telephone - Cellular and Tablets	550	550	550
1,199	3,449	3,700	Utilities	3,800	3,800	3,800
0	260	400	Uniforms	0	0	0
1,199	324	550	Non-Capital Equipment	2,800	2,800	2,800
0	1,135	200	Training/Conf Fee/Certificates	500	500	500
33,872	44,103	37,100	TOTAL MATERIALS AND SERVICES	60,200	60,200	60,200
			CAPITAL OUTLAY			
0	0	0	TOTAL CAPITAL OUTLAY	0	0	0
281,297	320,380	356,900	ORGANIZATIONAL UNIT / ACTIVITY TOTAL	399,182	382,465	394,923

REQUIREMENTS SUMMARY

FORM

ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY

LB-30

GENERAL FUND - MEDICAL TRANSPORTATION

**UMPQUA PUBLIC TRANSPORTATION
DISTRICT**

(name of fund)

(name of Municipal Corporation)

Historical Data			REQUIREMENTS FOR: MEDICAL TRANSPORTATION	Budget For Next Year 2024-2025		
Actual		Adopted Budget The Year Year 2023-2024		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2021-2022	First Preceding Year 2022-2023					
			PERSONNEL SERVICES			
0	14,086	32,000	Salaries - Call Center Supv	19,342	19,722	18,963
0	45,143		Salaries - Drivers	213,900	218,093	
0	0	162,000	Salaries - OT	10,000	5,000	
0	6,179	21,000	Payroll Taxes	32,676	32,676	1,895
0	12,226	77,500	Fringe Benefits	94,419	77,760	16,422
0	5,936	20,000	Retirement	23,324	23,781	1,896
0	2,119	5,500	Worker's Comp	7,610	7,610	15
0	85,688	318,000	TOTAL PERSONNEL SERVICES	401,271	384,642	39,191
		3.00	Total Full-Time Equivalent (FTE)	5.50	5.50	0.50
			MATERIALS AND SERVICES			
			Capital - STIF Repayment	178,169	178,169	
203	91	100	Background checks	100	100	100
315	110	400	Drug and Alcohol Testing	700	700	350
	0	0	Inspections			
1,903	1,462	2,500	Supplies	1,400	1,400	1,000
4,599	8,859	10,000	Appreciation Events	5,000	5,000	5,000
186,456	149,123	166,000	Volunteer Mileage Reimbursement	244,400	244,400	132,000
	11,195	31,000	Fuel & Oil	43,260	43,260	
171	9,477	28,500	Bus Preventative Maintenance	19,200	19,200	
	609	1,000	Telephone - Cellular & Tablets	2,000	2,000	
	0	1,500	License & Fees	2,700	2,700	
1,407	4,754	6,000	Incentive Bonus	0	0	0
	0	800	Uniforms	400	400	
	0	200	Safety Supplies/Svcs	200	200	100
	65	300	Training/Conference Fee/Certificates	500	500	
0	0	500	Non-Capital Equip/Purchases	500	500	
		250	Fit For Duty	200	200	200
195,053	185,744	249,050	TOTAL MATERIALS AND SERVICES	498,729	498,729	138,750
			CAPITAL OUTLAY			
0	0	0	TOTAL CAPITAL OUTLAY	0	0	0
195,053	271,432	567,050	ORGANIZATIONAL UNIT / ACTIVITY TOTAL	900,000	883,371	177,941

REQUIREMENTS SUMMARY

FORM

NOT ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM

LB-30

GENERAL FUND

UMPKUA PUBLIC TRANSPORTATION

DISTRICT

(name of fund)

(name of Municipal Corporation)

Historical Data			REQUIREMENTS DESCRIPTION	Budget For Next Year 2024-2025		
Actual		Adopted Budget The Year Year 2023-2024		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2021-2022	First Preceding Year 2022-2023					
			PERSONNEL SERVICES NOT ALLOCATED			
			Administrative Wages			
			Payroll Taxes			
			Health Insurance			
			Workers Comp			
			TOTAL PERSONNEL SERVICES			
			Total Full-Time Equivalent (FTE)			
			MATERIALS AND SERVICES NOT ALLOCATED			
			Advertising/Marketing			
			Legal Services			
			Accounting Services			
			Management Services			
			Consulting Services			
			Audit Fees			
			Transportation Contracts			
			Telephone/Communications			
			Office Supplies			
			Training			
			Dues & Memberships			
			Insurance			
			Other Materials and Supplies			
0	0	0	TOTAL MATERIALS AND SERVICES	0	0	0
			CAPITAL OUTLAY NOT ALLOCATED			
	45,750	30,152	Capital - STIF Repayment	343,831	343,831	
0	45,750	30,152	TOTAL CAPITAL OUTLAY	343,831	343,831	0
			DEBT SERVICE			
29,085	30,024	38,910	Principal	31,992	31,992	31,992
17,274	16,320	7,419	Interest	14,320	14,320	14,320
29,085	30,024	46,329	TOTAL DEBT SERVICE	46,312	46,312	46,312

			INTERFUND TRANSFERS			
			Transfers to Capital Projects	0	0	28,355
0	0	0		0	0	0
0	0	0	TOTAL INTERFUND TRANSFERS	0	0	28,355
	0	150,000	OPERATING CONTINGENCY			
			RESERVED FOR FUTURE EXPENDITURE			
		368,878	UNAPPROPRIATED ENDING BALANCE	-246,673	8,286	48,225
29,085	75,774	595,359	Total Requirements NOT ALLOCATED	143,470	398,429	122,892
2,273,550	5,283,105	5,836,595	Total Requirements for ALL Org.Units/Programs within fund	4,894,588	4,835,743	4,055,203
			Ending balance (prior years)			
2,302,635	5,358,879	6,431,954	TOTAL REQUIREMENTS	5,038,058	5,234,172	4,178,095

150-504-030 (Rev 11-18)

REQUIREMENTS SUMMARY

FORM

NOT ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM

LB-30

Bus Replacement Expenses

**UMPQUA PUBLIC TRANSPORTATION
DISTRICT**

(name of fund)

(name of Municipal Corporation)

Historical Data			REQUIREMENTS DESCRIPTION	Budget For Next Year 2024-2025		
Actual		Adopted Budget The Year 2023-2024		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2021-2022	First Preceding Year 2022-2023					
			PERSONNEL SERVICES NOT ALLOCATED			
0	0	0	TOTAL PERSONNEL SERVICES	0	0	0
			Total Full-Time Equivalent (FTE)			
			MATERIALS AND SERVICES NOT ALLOCATED			
0	0	0	TOTAL MATERIALS AND SERVICES	0	0	0
			CAPITAL OUTLAY NOT ALLOCATED			
9,350	7,000	4,360,822	Bus Replacement	3,203,619	3,203,619	3,231,974
9,350	7,000	4,360,822	TOTAL CAPITAL OUTLAY	3,203,619	3,203,619	3,231,974
			DEBT SERVICE			
0	0	0	TOTAL DEBT SERVICE	0	0	0
			INTERFUND TRANSFERS			
			Bus Replacement Fund			
0	0	0	TOTAL INTERFUND TRANSFERS	0	0	0
			OPERATING CONTINGENCY			
			RESERVED FOR FUTURE EXPENDITURE			
		0	UNAPPROPRIATED ENDING BALANCE	0	0	0
9,350	7,000	4,360,822	Total Requirements NOT ALLOCATED	3,203,619	3,203,619	3,231,974
			Total Requirements for ALL Org.Units/Programs within fund	0		
	0		Ending balance (prior years)			
9,350	7,000	4,360,822	TOTAL REQUIREMENTS	3,203,619	3,203,619	3,231,974

REQUIREMENTS SUMMARY

FORM

NOT ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM

LB-30

CAPITAL PROJECTS

**UMPQUA PUBLIC TRANSPORTATION
DISTRICT**

(name of fund)

(name of Municipal Corporation)

	Historical Data			REQUIREMENTS DESCRIPTION	Budget For Next Year 2024-2025		
	Actual		Adopted Budget This Year 2023-2024		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body
	Second Preceding Year 2021-2022	First Preceding Year 2022-2023					
				PERSONNEL SERVICES NOT ALLOCATED			
	0	0	0	TOTAL PERSONNEL SERVICES	0	0	0
				Total Full-Time Equivalent (FTE)			
				MATERIALS AND SERVICES NOT ALLOCATED			
	0	0	0	TOTAL MATERIALS AND SERVICES	0	0	0
				CAPITAL OUTLAY NOT ALLOCATED			
	10,996	6,242	4,236,496	Capital Projects	4,174,139	4,174,139	3,877,139
	10,996	6,242	4,236,496	TOTAL CAPITAL OUTLAY	4,174,139	4,174,139	3,877,139
				DEBT SERVICE			
	0	0	0	TOTAL DEBT SERVICE	0	0	0
				INTERFUND TRANSFERS			
				Capital Outlay			
	0	0	0	TOTAL INTERFUND TRANSFERS	0	0	0
				OPERATING CONTINGENCY			
				RESERVED FOR FUTURE EXPENDITURE			
				UNAPPROPRIATED ENDING BALANCE	0	0	0
	10,996	6,242	4,236,496	Total Requirements NOT ALLOCATED	4,174,139	4,174,139	3,877,139
				Total Requirements for ALL Org.Units/Programs within fund	0		
		0		Ending balance (prior years)			
	10,996	6,242	4,236,496	TOTAL REQUIREMENTS	4,174,139	4,174,139	3,877,139