

**Resolution No. 24-\_\_**

**RESOLUTION ADOPTING THE BUDGET**

BE IT RESOLVED that the Board of Directors of the Umpqua Public Transportation District hereby adopts the budget for the fiscal year 2024-2025 in the total of \$14,918,476.00. This budget is now on file at Umpqua Public Transportation District, 3076 Diamond Lake Blvd, in Roseburg, Oregon.

**RESOLUTION MAKING APPROPRIATIONS**

BE IT RESOLVED that the amounts for the fiscal year beginning July 1, 2024, and for the purposes shown below are hereby appropriated:

<b>General Fund</b>	
Administration	\$ 1,144,541
Transportation Operations	\$ 3,623,968
Debt Service	\$ 46,312
Capital Outlay	\$ -
Transfers Out	\$ -
Contingency	\$ -
Total	<u>\$ 4,814,821</u>
<b>Bus Replacement Fund</b>	
Capital Outlay	<u>\$ 3,203,619</u>
<b>Capital Projects Fund</b>	
Capital Outlay	<u>\$ 3,652,139</u>
<b>Total Appropriations, All Funds</b>	<u>\$ 11,670,579</u>
<b>Total Unappropriated and Reserve Amounts, All Funds</b>	<u>\$ 223,237</u>
<b>TOTAL ADOPTED BUDGET</b>	<u>\$ 11,893,816</u>

The above resolution statements were approved and declared adopted on this \_\_\_\_ day of \_\_\_\_\_ 2023.

\_\_\_\_\_  
Board Chair

A public meeting of the Board of Directors will be held on May 20, 2024 at 5:30 pm at Umpqua Public Transportation District, 3076 Diamond Lake Blvd, Roseburg, Oregon. The purpose of this meeting is to discuss the budget for the fiscal year beginning July 1, 2024 as approved by the Umpqua Public Transportation District Budget Committee. A summary of the budget is presented below. A copy of the budget may be inspected or obtained at 3076 Diamond Lake Blvd, Roseburg, OR, between the hours of 8:30 a.m. and 4:30 p.m. or online at Umpquatrast.com. This budget is for an annual budget period. This budget was prepared on a basis of accounting that is the same as the preceding year. If different, the major changes and their effect on the budget are: N/A

Contact: Cheryl Cheas, General Manager

Telephone: 541-671-3691

Email: ccheas@umpquatrast.org

FINANCIAL SUMMARY - RESOURCES			
TOTAL OF ALL FUNDS	Actual Amount 2022-2023	Adopted Budget This Year 2023-2024	Proposed Budget Next Year 2024-2025
Beginning Fund Balance/Net Working Capital	1,711,396	1,540,000	200,000
Bus Fares/Contracts/Medical Transportation	550,860	665,000	1,041,000
Federal, State & all Other Grants, Gifts, Allocations & Donations	2,879,359	12,798,972	10,617,746
Revenue from Bonds and Other Debt	0	0	0
Interfund Transfers / Internal Service Reimbursements	0	0	0
All Other Resources Except Current Year Property Taxes	44,597	25,300	35,070
Current Year Property Taxes Estimated to be Received		0	
<b>Total Resources</b>	<b>5,186,213</b>	<b>15,029,272</b>	<b>11,893,816</b>

FINANCIAL SUMMARY - REQUIREMENTS BY OBJECT CLASSIFICATION			
Personnel Services	2,708,625	4,311,625	3,428,482
Materials and Services	1,512,592	1,524,970	1,340,027
Capital Outlay	53,688	8,627,470	6,855,758
Debt Service	46,344	46,329	46,312
Interfund Transfers	0	0	0
Contingencies	0	150,000	0
Special Payments	0	0	0
Unappropriated Ending Balance and Reserved for Future Expenditure	509,494	368,878	223,237
<b>Total Requirements</b>	<b>4,830,742</b>	<b>15,029,272</b>	<b>11,893,816</b>

FINANCIAL SUMMARY - REQUIREMENTS AND FULL-TIME EQUIVALENT EMPLOYEES (FTE) BY ORGANIZATIONAL UNIT OR PROGRAM *			
Name of Organizational Unit or Program FTE for that unit or program			
Administration	177,624	523,350	495,331
FTE	3.00	5.00	4.00
Operations	829,822	1,808,000	1,128,760
FTE	21.00	24.00	18.00
Operations Admin	203,988	484,200	436,666
FTE	4.00	5.00	5.00
Para Transit/DR/Medical Transports	107,471	1,176,275	1,028,743
FTE	2.00	14.50	12.50
Call Center	148,887	319,800	338,982
FTE	3.50	4.50	4.50
Not Allocated to Organizational Unit or Program			
FTE			
<b>Total Requirements</b>	<b>1,467,792</b>	<b>4,311,625</b>	<b>3,428,482</b>
<b>Total FTE</b>	<b>34</b>	<b>53</b>	<b>44</b>

STATEMENT OF INDEBTEDNESS		
LONG TERM DEBT	Estimated Debt Outstanding on July 1, 2021	Estimated Debt Authorized, But Not Incurred on July 1, 2023
Full Faith and Credit	\$550,000	\$490,892
<b>Total</b>	<b>\$550,000</b>	

\* If more space is needed to complete any section of this form, insert lines (rows) on this sheet. You may delete blank lines.

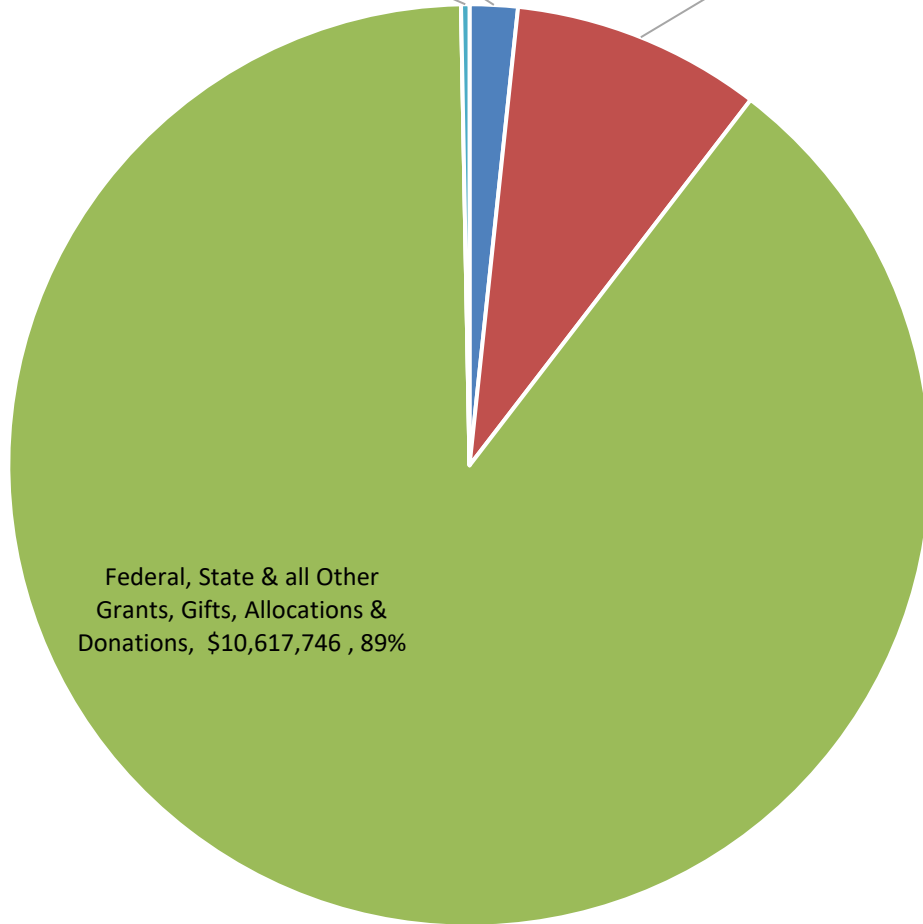
# FY 24-25 Budget Resources

Beginning Fund Balance/Net Working Capital, \$200,000 , 2%

All Other Resources Except Current Year Property Taxes, \$35,070 , 0%

Interfund Transfers / Internal Service Reimbursements, 0%

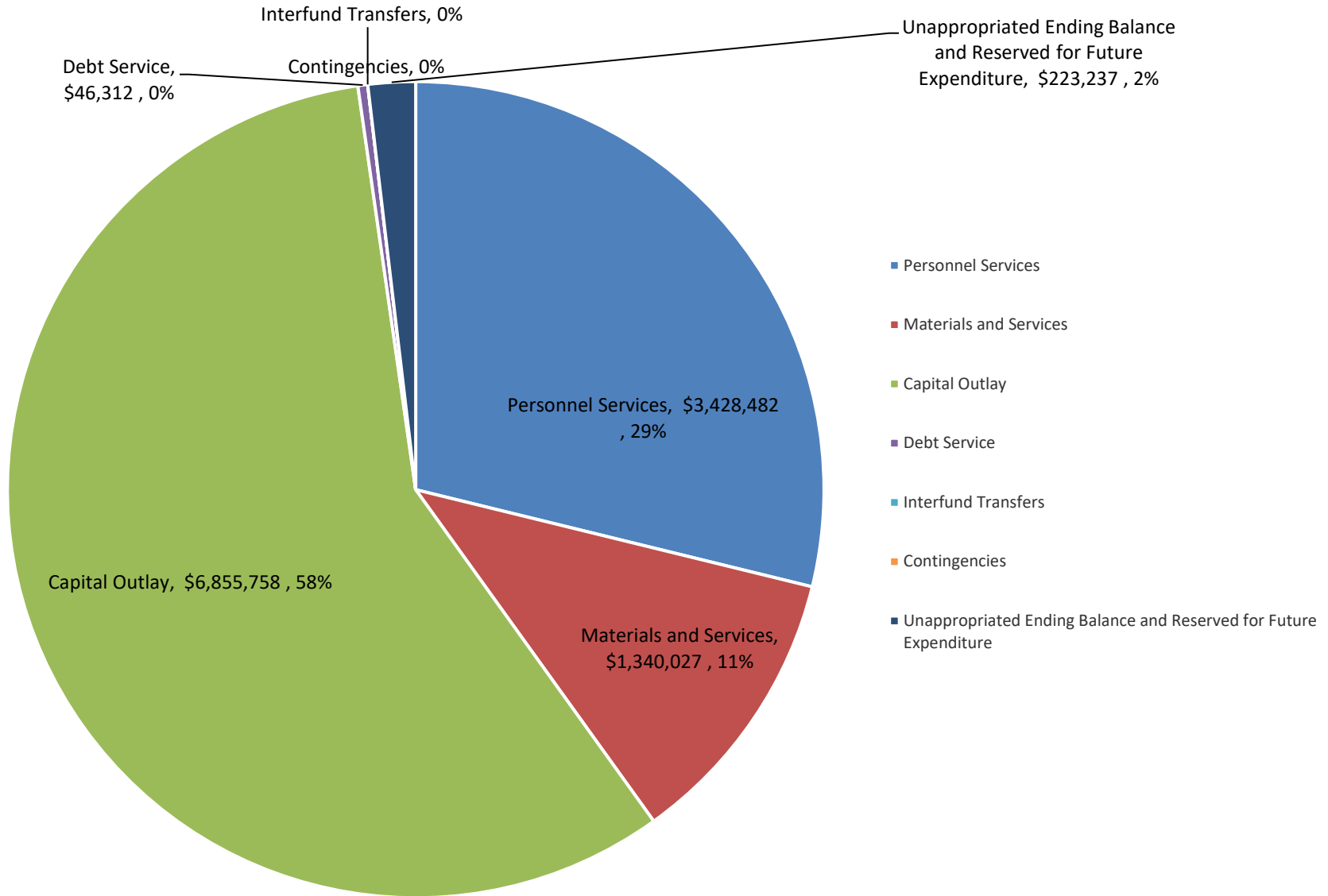
Fees, Licenses, Permits, Fines, Assessments & Other Service Charges, \$1,041,000 , 9%



Federal, State & all Other Grants, Gifts, Allocations & Donations, \$10,617,746 , 89%

- Beginning Fund Balance/Net Working Capital
- Fees, Licenses, Permits, Fines, Assessments & Other Service Charges
- Federal, State & all Other Grants, Gifts, Allocations & Donations
- Interfund Transfers / Internal Service Reimbursements
- All Other Resources Except Current Year Property Taxes

# FY 24-25 Budget Expenditures





**REQUIREMENTS SUMMARY**

**FORM**

**ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY**

**LB-30**

**GENERAL FUND - ADMIN**

**UMPQA PUBLIC TRANSPORTATION DISTRICT**

(name of fund)

(name of Municipal Corporation)

Historical Data			REQUIREMENTS FOR: <b>ADMINISTRATION</b>	Budget For Next Year 2024-2025		
Actual		Adopted Budget The Year Year 2023-2024		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2021-2022	First Preceding Year 2022-2023					
			<b>PERSONNEL SERVICES</b>			
100,000	112,000	117,500	Salaries- General Manager	120,825		
80,000	85,000	95,000	Salaries- Finance Manager	97,615		
80,000	86,000	48,800	Salaries - Executive Assistant	0		
2,000	65,000	60,000	Salaries - HR Director	86,710		
		45,600	Salaries - Admin Assistant	44,809		
0	2,000	2,000	Salaries - Overtime	300		
31,000	36,000	36,000	Payroll Taxes	35,783		
56,000	82,000	85,000	Fringe Benefits	74,013		
26,000	35,000	33,000	Retirement	34,996		
300	450	450	Worker's Comp	280		
<b>375,300</b>	<b>503,450</b>	<b>523,350</b>	<b>TOTAL PERSONNEL SERVICES</b>	<b>495,331</b>	<b>0</b>	<b>0</b>
<b>4.00</b>	<b>5.00</b>	<b>5.00</b>	<b>Total Full-Time Equivalent (FTE)</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>
			<b>MATERIALS AND SERVICES</b>			
2,000	50,000	85,500	Advertising	5,000		
4,000	4,000	1,500	Accounting Fees	1,500		
30,000	30,000	30,000	Audit Fees	40,000		
200	200	200	Background Checks	200		
500	800	1,000	Bank Service Charges	514		
5,000	5,000	1,000	Board Expense	500		
7,500	7,500	5,000	Training/Conference Fee/Certificates	2,000		
0	0	200	Fit For Duty/Evals	200		
4,000	16,000	16,000	Dues, Memberships, & Fees	15,000		
250	300	300	Drug and Alcohol Testing	1,000		
6,000	15,000	15,000	Election Expense	0		
10,000	19,000	23,000	IT Maintenance/Software	22,000		
0	0	1,200	Consultant Fees	500		
10,000	5,000	3,000	Legal Fees	3,000		
10,000	15,000	21,000	Property & Vehicle Insurance	22,000		
0	0	0	Miscellaneous	0		
0	0	5,000	Non-Capital Equipment Purchase	5,000		
0	0	700	Postage	400		
25,000	2,000	2,000	Recruitment Fees	500		
300	1,200	1,200	Rent - Storage	0		
0	500	500	Safety Related Expenses	500		
0	0	2,000	Travel - Lodging	2,000		
0	0	2,000	Travel - Mileage	3,800		
0	0	400	Travel - PerDiem	500		

	0	0	0	Staff Training Supplies	0		
	0	2,500	600	Staff/Community Recognition	0		
	5,000	12,000	10,000	Supplies - Office	8,400		
	2,600	5,000	5,600	Telephone - Office	2,400		
	2,400	2,500	1,600	Tablets & Cellphone	2,400		
	7,500	7,500	2,500	Travel - Airfare	0		
	10,000	9,000	5,000	Utilities	4,800		
	0	0	300	Uniforms	0		
	<b>140,250</b>	<b>160,000</b>	<b>243,300</b>	<b>TOTAL MATERIALS AND SERVICES</b>	<b>144,114</b>	<b>0</b>	<b>0</b>
				CAPITAL OUTLAY			
	<b>0</b>	<b>0</b>	<b>0</b>	<b>TOTAL CAPITAL OUTLAY</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>515,550</b>	<b>663,450</b>	<b>766,650</b>	<b>ORGANIZATIONAL UNIT / ACTIVITY TOTAL</b>	<b>639,445</b>	<b>0</b>	<b>0</b>

150-504-030 (Rev 11-18)

**REQUIREMENTS SUMMARY**

**FORM**

**ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY**

**LB-30**

**GENERAL FUND - OPERATIONS**

**UMPQUA PUBLIC TRANSPORTATION DISTRICT**

(name of fund)

(name of Municipal Corporation)

Historical Data			REQUIREMENTS FOR: <b>OPERATIONS</b>	Budget For Next Year 2024-2025		
Actual		Adopted Budget The Year Year 2023-2024		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2021-2022	First Preceding Year 2022-2023					
			<b>PERSONNEL SERVICES</b>			
950,000	950,000	995,000	Salaries - Bus Drivers	621,604		
0	0	100,000	Salaries - Maintenance Manager	0		
0	41,000	41,000	Salaries - Facility Service Technician	0		
0	0	0	Salaries - Over Time	10,000		
0	0	0	Personnel Employment Services	0		
142,000	124,000	95,000	Payroll Taxes	80,296		
308,000	442,000	430,000	Fringe Benefits	310,683		
108,000	99,000	112,000	Retirement	78,380		
28,000	26,500	35,000	Worker's Comp	27,797		
<b>1,508,000</b>	<b>1,682,500</b>	<b>1,808,000</b>	<b>TOTAL PERSONNEL SERVICES</b>	<b>1,128,760</b>	<b>0</b>	
<b>20.60</b>	<b>29.00</b>	<b>24.00</b>	<b>Total Full-Time Equivalent (FTE)</b>	<b>18.00</b>	<b>18.00</b>	
			<b>MATERIALS AND SERVICES</b>			
0	0	3,000	Advertising	0		
1,500	1,500	6,500	Accident Repair	1,000		
400	300	300	Background Checks	200		
1,000	4,000	8,000	Building Maintenance & Repairs	9,000		
170,000	143,000	195,000	Bus Preventative Maintenance	188,766		
0	4,000	1,500	Drug & Alcohol Testing	2,800		
7,140	7,500	5,000	Bus Shelter Maintenance	3,000		
0	1,000	50,000	Training/Conference Fee/Certificates	25,000		
1,500	0	3,000	Fit For Duty/Evals	2,500		
180,000	338,000	338,000	Fuel & Oil	196,267		
1,000	2,000	1,500	IT Maintenance/Software	1,400		
0	2,100	2,100	License & Fees	13,300		
0	0	0	Legal Fees	0		
10,000	35,000	40,000	Property & Vehicle Insurance	75,000		
0	0	0	Miscellaneous	0		
0	0	3,000	Non-Capital Equipment Purchase	4,000		
0	0	0	Postage	0		
0	0	11,000	Staff Recognition	0		
0	500	300	Safety Related Expenses	300		
0	0	0	Software and Maintenance Support	0		
0	0	2,000	Travel - Lodging	0		
0	0	500	Travel - Mileage	0		
0	0	1,000	Travel - Perdiem	0		
0	0	300	Staff Training Supplies	0		



	15,000	15,000	6,000	Supplies - Buses	6,400		
	0	0	3,000	Travel - Airfare	0		
	11,460	4,500	3,000	Tablets & Cellphone	2,800		
	450,000	245,000	60,000	Transportation Contracts	89,200		
	0	0	5,800	Uniforms	2,800		
	<b>387,540</b>	<b>803,400</b>	<b>749,800</b>	<b>TOTAL MATERIALS AND SERVICES</b>	<b>623,733</b>	<b>0</b>	<b>0</b>
				CAPITAL OUTLAY			
	0	0	0	<b>TOTAL CAPITAL OUTLAY</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>1,895,540</b>	<b>2,485,900</b>	<b>2,557,800</b>	<b>ORGANIZATIONAL UNIT / ACTIVITY TOTAL</b>	<b>1,752,493</b>	<b>0</b>	<b>0</b>

150-504-030 (Rev 11-18)

**REQUIREMENTS SUMMARY**

**FORM**

**ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY**

**UMPQUA PUBLIC TRANSPORTATION**

**LB-30**

**GENERAL FUND - OPERATIONS ADMIN**

**DISTRICT**

(name of fund)

(name of Municipal Corporation)

Historical Data			REQUIREMENTS FOR: <b>OPERATIONS ADMIN</b>	Budget For Next Year 2024-2025		
Actual		Adopted Budget The Year Year 2023-2024		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2021-2022	First Preceding Year 2022-2023					
			<b>PERSONNEL SERVICES</b>			
54,000	124,000	141,000	Salaries- Transit Supervisor x 2	104,552		
70,000	94,000	99,000	Salaries- Operations Manager	96,511		
		49,500	Salaries - Office Manager	48,479		
83,000	89,000	45,500	Salaries - Admin Operations Assistant	40,841		
25,000	36,000	32,500	Payroll Taxes	30,898		
49,500	65,000	75,500	Fringe Benefits	78,320		
22,000	31,000	33,500	Retirement	29,038		
3,000	5,900	7,700	Worker's Comp	5,027		
			Salaries - OT	3,000		
<b>306,500</b>	<b>444,900</b>	<b>484,200</b>	<b>TOTAL PERSONNEL SERVICES</b>	<b>436,666</b>	<b>0</b>	<b>0</b>
<b>3.00</b>	<b>5.00</b>	<b>5.00</b>	<b>Total Full-Time Equivalent (FTE)</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>
			<b>MATERIALS AND SERVICES</b>			
1,000	1,000	3,000	Building Maintenance	3,800		
150	300	400	Drug and Alcohol Testing	200		
10,000	3,500	7,000	IT Maintenance/Software	14,200		
13,200	13,200	13,200	Lease	13,200		
1,400	2,500	4,600	Printing	4,400		
2,500	2,500	4,000	Training/Conference Fee/Certificates	2,800		
5,000	7,000	9,000	Supplies - Office	7,000		
1,100	3,500	5,200	Telephone	6,200		
1,200	700	1,900	Tablets & Cellphone	1,800		
2,500	3,600	4,000	Travel - Airfare	0		
4,000	4,000	5,000	Utilities	5,600		
0	0	700	Fit For Duty/Evals	330		
0	0	600	Travel - Mileage	1,400		
0	0	4,500	Travel - Lodging	4,000		
0	0	1,000	Travel - PerDiem	800		
0	0	200	Safety Supplies/Svcs	200		
0	0	400	Uniforms	0		
0	0	2,500	Non-Capital Equip/Purchases	2,500		
<b>42,050</b>	<b>41,800</b>	<b>67,200</b>	<b>TOTAL MATERIALS AND SERVICES</b>	<b>68,430</b>	<b>0</b>	<b>0</b>
			<b>CAPITAL OUTLAY</b>			
<b>0</b>	<b>0</b>	<b>0</b>	<b>TOTAL CAPITAL OUTLAY</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>348,550</b>	<b>486,700</b>	<b>551,400</b>	<b>ORGANIZATIONAL UNIT / ACTIVITY TOTAL</b>	<b>505,096</b>	<b>0</b>	<b>0</b>

**REQUIREMENTS SUMMARY**

**FORM**

**ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY**

**LB-30**

**GENERAL FUND - PARA TRANSIT**

**UMPQUA PUBLIC TRANSPORTATION  
DISTRICT**

(name of fund)

(name of Municipal Corporation)

	Historical Data			REQUIREMENTS FOR: <u>PARA TRANSIT</u>	Budget For Next Year 2024-2025		
	Actual		Adopted Budget The Year Year 2023-2024		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body
	Second Preceding Year 2021-2022	First Preceding Year 2022-2023					
				<b>PERSONNEL SERVICES</b>			
	80,000	250,000	250,000	Salaries - Para Transit - Drivers	114,295		
	12,000	32,000	24,000	Payroll Taxes	14,374		
	31,000	95,500	130,000	Fringe Benefits	69,280		
	10,000	25,000	25,000	Retirement	11,430		
	2,500	6,700	7,700	Worker's Comp	4,089		
				Salaries - OT	15,000		
	<b>135,500</b>	<b>409,200</b>	<b>436,700</b>	<b>TOTAL PERSONNEL SERVICES</b>	<b>228,468</b>	<b>0</b>	<b>0</b>
	<b>2.00</b>	<b>6.00</b>	<b>6.00</b>	<b>Total Full-Time Equivalent (FTE)</b>	<b>2.50</b>	<b>2.50</b>	<b>2.50</b>
				<b>MATERIALS AND SERVICES</b>			
		0	1,500	Uniforms			
		35,000	50,000	Bus Preventative Maintenance	10,500		
		1,110	400	Drug & Alcohol Testing	450		
		63,000	46,000	Fuel & Oil	20,000		
		150	600	IT Maintenance/Software	600		
		4,800	4,870	Telephone - Cellular & Tablets	4,500		
			200	Safety Supplies/Svc	200		
			1,500	Uniforms	1,200		
			2,000	Supplies - Vans	1,000		
			200	Background Checks	200		
			300	Training/Conference Fee/Certificates	700		
			200	Fit For Duty/Evals	200		
			1,500	Licenses & Fees	8,000		
	0	0	500	Non-Capital Equip/Purchases	500		
	<b>0</b>	<b>104,060</b>	<b>109,770</b>	<b>TOTAL MATERIALS AND SERVICES</b>	<b>48,050</b>	<b>0</b>	<b>0</b>

**REQUIREMENTS SUMMARY**

**ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY**

**FORM**

**LB-30**

**GENERAL FUND - DEMAND RESPONSE**

**UMPQUA PUBLIC TRANSPORTATION  
DISTRICT**

(name of fund)

(name of Municipal Corporation)

Historical Data			REQUIREMENTS FOR: <b>DEMAND RESPONSE</b>	Budget For Next Year 2024-2025		
Actual		Adopted Budget The Year Year 2023-2024		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2021-2022	First Preceding Year 2022-2023					
			<b>PERSONNEL SERVICES</b>			
	165,000	259,000	Salaries - Demand Response	185,407		
	15,000	26,600	Payroll Taxes	25,362		
	61,000	101,500	Fringe Benefits	83,707		
	17,000	26,250	Retirement	18,541		
	4,500	8,225	Worker's Comp	6,646		
			Salaries - OT	25,000		
<b>0</b>	<b>262,500</b>	<b>421,575</b>	<b>TOTAL PERSONNEL SERVICES</b>	<b>344,663</b>	<b>0</b>	<b>0</b>
	<b>4.00</b>	<b>4.00</b>	<b>Total Full-Time Equivalent (FTE)</b>	<b>4.50</b>	<b>4.50</b>	<b>4.50</b>
			<b>MATERIALS AND SERVICES</b>			
	30,000	29,000	Bus Preventative Maintenance	19,200		
	740	200	Drug & Alcohol Testing	400		
	52,500	31,000	Fuel & Oil	52,000		
	2,000	2,000	IT Maintenance/Software	600		
	5,500	2,100	Telephone - Cellular & Tablets	3,000		
	2,100	1,500	License & Fees	3,600		
	0	100	Background Checks	100		
	0	800	Uniforms	500		
		800	Supplies - Vans	400		
		200	Safety Supplies/Svcs	200		
		250	Fit For Duty/Evals	200		
		300	Training/Conference Fee/Certificates	500		
0	0	500	Non-Capital Equip/Purchases	500		
<b>0</b>	<b>92,840</b>	<b>68,750</b>	<b>TOTAL MATERIALS AND SERVICES</b>	<b>81,200</b>	<b>0</b>	<b>0</b>
			<b>CAPITAL OUTLAY</b>			

**REQUIREMENTS SUMMARY**

**FORM**

**ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY**

**LB-30**

**GENERAL FUND - CALL CENTER**

**UMPQUA PUBLIC TRANSPORTATION  
DISTRICT**

(name of fund)

(name of Municipal Corporation)

Historical Data			REQUIREMENTS FOR: <b>CALL CENTER</b>	Budget For Next Year 2024-2025		
Actual		Adopted Budget The Year Year 2023-2024		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2021-2022	First Preceding Year 2022-2023					
			<b>PERSONNEL SERVICES</b>			
145,000	24,000	32,000	Salaries - Call Center Supv (split w/medical transport)	45,133		
17,000	119,000	146,000	Salaries - Call Center	152,255		
17,000	14,500	17,500	Payroll Taxes	18,446		
50,000	74,000	106,000	Fringe Benefits	102,252		
15,000	14,500	18,000	Retirement	19,738		
300	170	300	Worker's Comp	158		
			Salaries - OT	1,000		
<b>244,300</b>	<b>246,170</b>	<b>319,800</b>	<b>TOTAL PERSONNEL SERVICES</b>	<b>338,982</b>	<b>0</b>	<b>0</b>
			<b>Total Full-Time Equivalent (FTE)</b>	<b>4.50</b>	<b>4.50</b>	<b>4.50</b>
			<b>MATERIALS AND SERVICES</b>			
1,000	0	0	Building Maintenance	150		
100	800	300	Drug and Alcohol Testing	400		
39,000	35,000	23,000	IT Maintenance/Software	41,000		
5,000	5,000	3,200	Supplies - Office	4,800		
2,600	4,500	5,200	Telephone	6,200		
1,200	300	550	Telephone - Cellular and Tablets	550		
4,000	1,300	3,700	Utilities	3,800		
0	0	400	Uniforms	0		
0	0	550	Non-Capital Equipment	2,800		
0	0	200	Training/Conf Fee/Certificates	500		
<b>52,900</b>	<b>46,900</b>	<b>37,100</b>	<b>TOTAL MATERIALS AND SERVICES</b>	<b>60,200</b>	<b>0</b>	<b>0</b>
			<b>CAPITAL OUTLAY</b>			
0	0	0	<b>TOTAL CAPITAL OUTLAY</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>297,200</b>	<b>293,070</b>	<b>356,900</b>	<b>ORGANIZATIONAL UNIT / ACTIVITY TOTAL</b>	<b>399,182</b>	<b>0</b>	<b>0</b>

**REQUIREMENTS SUMMARY**

**FORM**

**ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY**

**LB-30**

**GENERAL FUND - MEDICAL TRANSPORTATION**

**UMPQUA PUBLIC TRANSPORTATION  
DISTRICT**

(name of fund)

(name of Municipal Corporation)

Historical Data			REQUIREMENTS FOR: <b>MEDICAL TRANSPORTATION</b>	Budget For Next Year 2024-2025		
Actual		Adopted Budget The Year Year 2023-2024		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2021-2022	First Preceding Year 2022-2023					
			<b>PERSONNEL SERVICES</b>			
	36,000	32,000	Salaries - Call Center Supv	19,342		
	13,500		Salaries - Drivers	233,241		
	79,000	162,000	Salaries - OT	45,000		
	14,000	21,000	Payroll Taxes	32,676		
	51,000	77,500	Fringe Benefits	94,419		
	13,000	20,000	Retirement	23,324		
	35	5,500	Worker's Comp	7,610		
<b>0</b>	<b>206,535</b>	<b>318,000</b>	<b>TOTAL PERSONNEL SERVICES</b>	<b>455,612</b>	<b>0</b>	<b>0</b>
		<b>3.00</b>	<b>Total Full-Time Equivalent (FTE)</b>	<b>5.50</b>	<b>5.50</b>	<b>5.50</b>
			<b>MATERIALS AND SERVICES</b>			
	500	100	Background checks	100		
	550	400	Drug and Alcohol Testing	700		
	1,000	0	Inspections			
	2,500	2,500	Supplies	1,400		
	5,000	10,000	Appreciation Events	0		
	190,000	166,000	Volunteer Mileage Reimbursement	244,400		
	15,600	31,000	Fuel & Oil	42,000		
	10,000	28,500	Bus Preventative Maintenance	19,200		
	3,000	1,000	Telephone - Cellular & Tablets	2,000		
	2,100	1,500	License & Fees	2,700		
		6,000	Incentive Bonus	0		
	0	800	Uniforms	400		
		200	Safety Supplies/Svcs	200		
		300	Training/Conference Fee/Certificates	500		
0	0	500	Non-Capital Equip/Purchases	500		
		250	Fit For Duty	200		
<b>0</b>	<b>230,250</b>	<b>249,050</b>	<b>TOTAL MATERIALS AND SERVICES</b>	<b>314,300</b>	<b>0</b>	<b>0</b>
			<b>CAPITAL OUTLAY</b>			
<b>0</b>	<b>0</b>	<b>0</b>	<b>TOTAL CAPITAL OUTLAY</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>0</b>	<b>436,785</b>	<b>567,050</b>	<b>ORGANIZATIONAL UNIT / ACTIVITY TOTAL</b>	<b>769,912</b>	<b>0</b>	<b>0</b>

**REQUIREMENTS SUMMARY**

FORM

NOT ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM

LB-30

**GENERAL FUND**

**UMPQUA PUBLIC  
TRANSPORTATION DISTRICT**

(name of fund)

(name of Municipal Corporation)

Historical Data			REQUIREMENTS DESCRIPTION	Budget For Next Year 2024-2025		
Actual		Adopted Budget The Year Year 2023-2024		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2021-2022	First Preceding Year 2022-2023					
			PERSONNEL SERVICES NOT ALLOCATED			
			Administrative Wages			
			Payroll Taxes			
			Health Insurance			
			Workers Comp			
			<b>TOTAL PERSONNEL SERVICES</b>			
			<b>Total Full-Time Equivalent (FTE)</b>			
			MATERIALS AND SERVICES NOT ALLOCATED			
			Advertising/Marketing			
			Legal Services			
			Accounting Services			
			Management Services			
			Consulting Services			
			Audit Fees			
			Transportation Contracts			
			Telephone/Communications			
			Office Supplies			
			Training			
			Dues & Memberships			
			Insurance			
			Other Materials and Supplies			
0	0	0	<b>TOTAL MATERIALS AND SERVICES</b>	0	0	0
			CAPITAL OUTLAY NOT ALLOCATED			
30,000	135,000	30,152	Capital Projects - Equipment			
30,000	135,000	30,152	<b>TOTAL CAPITAL OUTLAY</b>	0	0	0
			DEBT SERVICE			
29,085	30,024	38,910	Principal	31,992		
17,274	16,320	7,419	Interest	14,320		
29,085	30,024	46,329	<b>TOTAL DEBT SERVICE</b>	46,312	0	0

			INTERFUND TRANSFERS			
			Transfers to Capital Projects	0		
715,000	715,000	0	Transfers to Bus Replacement Fund	0		
<b>715,000</b>	<b>715,000</b>	<b>0</b>	<b>TOTAL INTERFUND TRANSFERS</b>	<b>0</b>	<b>0</b>	<b>0</b>
	10,000	150,000	<b>OPERATING CONTINGENCY</b>			
			<b>RESERVED FOR FUTURE EXPENDITURE</b>			
		368,878	<b>UNAPPROPRIATED ENDING BALANCE</b>	223,237		
<b>774,085</b>	<b>890,024</b>	<b>595,359</b>	<b>Total Requirements NOT ALLOCATED</b>	<b>269,549</b>	<b>0</b>	<b>0</b>
2,273,550	5,283,105	5,836,595	Total Requirements for <b>ALL Org.Units/Programs within fund</b>	4,768,509		
			Ending balance (prior years)			
<b>3,047,635</b>	<b>6,173,129</b>	<b>6,431,954</b>	<b>TOTAL REQUIREMENTS</b>	<b>5,038,058</b>	<b>0</b>	<b>0</b>

150-504-030 (Rev 11-18)



**RESOURCES  
BUS REPLACEMENT FUND**

(Fund)

**UMPQUA PUBLIC TRANSPORTATION DISTRICT**

(Name of Municipal Corporation)

Historical Data			RESOURCE DESCRIPTION	BUDGET FOR NEXT YEAR 2024-2025		
Actual		Adopted Budget The Year Year 2023-2024		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2021-2022	First Preceding Year 2022-2023					
		-	Available cash on hand* (cash basis) or			
			Net working capital (accrual basis)			
			Previously levied taxes estimated to be received			
		0	Loan Proceeds			
			Interest			
715,000	715,000	-	Transferred IN, from General Fund			
			<b>OTHER RESOURCES</b>			
255,000	255,000	2,400,000	5339 - (Grant 35395)	2,400,000		
690,921	690,921	690,921	STP - (Grant 34248)			
205,000	205,000	205,000	STIF Discretionary			
	809,903	809,901	STBG - (Grant 35326)	803,619		
		255,000	5339 -			
1865921	2675824	4360822	Total resources, except taxes to be levied	3,203,619	-	-
			Taxes estimated to be received			
			Taxes collected in year levied			
<b>1865921</b>	<b>2675824</b>	<b>4360822</b>	<b>TOTAL RESOURCES</b>	<b>3,203,619</b>	<b>-</b>	<b>-</b>

150-504-020 (rev 10-16)

\*The balance of cash, cash equivalents and investments in the fund at the beginning of the budget year

**REQUIREMENTS SUMMARY**

**FORM**

**NOT ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM**

**LB-30**

**Bus Replacement Expenses**

**UMPQUA PUBLIC  
TRANSPORTATION DISTRICT**

(name of fund)

(name of Municipal Corporation)

Historical Data			REQUIREMENTS DESCRIPTION	Budget For Next Year 2024-2025		
Actual		Adopted Budget The Year 2023-2024		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2021-2022	First Preceding Year 2022-2023					
			PERSONNEL SERVICES NOT ALLOCATED			
0	0	0	<b>TOTAL PERSONNEL SERVICES</b>	0	0	0
			<b>Total Full-Time Equivalent (FTE)</b>			
			MATERIALS AND SERVICES NOT ALLOCATED			
0	0	0	<b>TOTAL MATERIALS AND SERVICES</b>	0	0	0
			CAPITAL OUTLAY NOT ALLOCATED			
	2,675,824	4,360,822	Capital Projects	3,203,619		
0	2,675,824	4,360,822	<b>TOTAL CAPITAL OUTLAY</b>	3,203,619	0	0
			DEBT SERVICE			
0	0	0	<b>TOTAL DEBT SERVICE</b>	0	0	0
			INTERFUND TRANSFERS			
			Bus Replacement Fund	0		
0	0	0	<b>TOTAL INTERFUND TRANSFERS</b>	0	0	0
			OPERATING CONTINGENCY			
			RESERVED FOR FUTURE EXPENDITURE			
		0	UNAPPROPRIATED ENDING BALANCE	0	0	0
0	2,675,824	4,360,822	<b>Total Requirements NOT ALLOCATED</b>	3,203,619	0	0
			Total Requirements for <b>ALL Org.Units/Programs within fund</b>	0		
	0		Ending balance (prior years)			
0	2,675,824	4,360,822	<b>TOTAL REQUIREMENTS</b>	3,203,619	0	0

**RESOURCES  
CAPITAL PROJECTS**

(Fund)

**UMPQUA PUBLIC TRANSPORTATION DISTRICT**

(Name of Municipal Corporation)

Historical Data			RESOURCE DESCRIPTION	Budget For Next Year 2024-2025		
Actual		Adopted Budget The Year Year 2023-2024		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2021-2022	First Preceding Year 2022-2023					
1040457	1,020,000		Available cash on hand* (cash basis) or Net working capital (accrual basis)			
			Previously levied taxes estimated to be received			
535000	0	0	Loan Proceeds			
			Interest			
860835	-	-	Transferred IN, from other funds			
			<b>OTHER RESOURCES</b>			
	30,152	2,148,496	5339 - <b>(Grant 35395)</b>	1,575,000		
	2,088,000		STB Grant			
		2,088,000	5339 - <b>(Grant 35335)</b>	2,077,139		
			5310 - Bus Shelters			
2436292	3138152	4236496	Total resources, except taxes to be levied	3,652,139	-	-
			Taxes estimated to be received			
			Taxes collected in year levied			
<b>2,436,292</b>	<b>3,138,152</b>	<b>4,236,496</b>	<b>TOTAL RESOURCES</b>	<b>3,652,139</b>	<b>-</b>	<b>-</b>

\*The balance of cash, cash equivalents and investments in the fund at the beginning of the budget year

**REQUIREMENTS SUMMARY**

**FORM**

**NOT ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM**

**LB-30**

**CAPITAL PROJECTS**

(name of fund)

**UMPQUA PUBLIC  
TRANSPORTATION DISTRICT**

(name of Municipal Corporation)

Historical Data			REQUIREMENTS DESCRIPTION	Budget For Next Year 2024-2025		
Actual		Adopted Budget This Year 2023-2024		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2021-2022	First Preceding Year 2022-2023					
			PERSONNEL SERVICES NOT ALLOCATED			
0	0	0	<b>TOTAL PERSONNEL SERVICES</b>	0	0	0
			<b>Total Full-Time Equivalent (FTE)</b>			
			MATERIALS AND SERVICES NOT ALLOCATED			
0	0	0	<b>TOTAL MATERIALS AND SERVICES</b>	0	0	0
			CAPITAL OUTLAY NOT ALLOCATED			
20,346	3,138,152	4,236,496	Capital Projects	3,652,139		
20,346	3,138,152	4,236,496	<b>TOTAL CAPITAL OUTLAY</b>	3,652,139	0	0
			DEBT SERVICE			
0	0	0	<b>TOTAL DEBT SERVICE</b>	0	0	0
			INTERFUND TRANSFERS			
0	0	0	Bus Replacement Fund	0		
0	0	0	<b>TOTAL INTERFUND TRANSFERS</b>	0	0	0
			OPERATING CONTINGENCY			
			RESERVED FOR FUTURE EXPENDITURE			
			UNAPPROPRIATED ENDING BALANCE	0	0	0
20,346	3,138,152	4,236,496	<b>Total Requirements NOT ALLOCATED</b>	3,652,139	0	0
			Total Requirements for <b>ALL Org.Units/Programs within fund</b>	0		
	0		Ending balance (prior years)			
20,346	3,138,152	4,236,496	<b>TOTAL REQUIREMENTS</b>	3,652,139	0	0