

**Resolution No. 25-02**

**RESOLUTION ADOPTING THE BUDGET**

BE IT RESOLVED that the Board of Directors of the Umpqua Public Transportation District hereby adopts the budget for the fiscal year 2025-2026 in the total of \$4,346,167. This budget is now on file at Umpqua Public Transportation District, 3076 Diamond Lake Blvd, in Roseburg, Oregon.

**RESOLUTION MAKING APPROPRIATIONS**

BE IT RESOLVED that the amounts for the fiscal year beginning July 1, 2025, and for the purposes shown below are hereby appropriated:

<b>General Fund</b>	
Administration	\$ 1,259,580
Transportation Operations	\$ 2,806,283
Debt Service	\$ 46,828
Capital Outlay	\$ -
Transfers Out	\$ -
Contingency	\$ -
Total	\$ 4,112,691
<b>Bus Replacement Fund</b>	
Capital Outlay	\$ -
<b>Capital Projects Fund</b>	
Capital Outlay	\$ 40,000
<b>Total Appropriations, All Funds</b>	\$ 4,152,691
<b>Total Unappropriated and Reserve Amounts, All Funds</b>	\$ 193,476
<b>TOTAL ADOPTED BUDGET</b>	\$ 4,346,167

The above resolution statements were approved and declared adopted on this 27th day of May 2025.

\_\_\_\_\_  
Board Chair

\_\_\_\_\_  
Date

A public meeting of the Board of Directors will be held on May 27, 2025 at 5:00 pm at Umpqua Public Transportation District, 3076 Diamond Lake Blvd, Roseburg, Oregon. The purpose of this meeting is to discuss the budget for the fiscal year beginning July 1, 2025 as approved by the Umpqua Public Transportation District Budget Committee. A summary of the budget is presented below. A copy of the budget may be inspected or obtained at 3076 Diamond Lake Blvd, Roseburg, OR, between the hours of 8:30 a.m. and 4:30 p.m. or online at Umpquatrastit.com. This budget is for an annual budget period. This budget was prepared on a basis of accounting that is the same as the preceding year. If different, the major changes and their effect on the budget are: N/A

Contact: Sheri Bleau, Chief Finance Officer

Telephone: 541-671-0788

Email: sbleau@umpquatrastit.org

FINANCIAL SUMMARY - RESOURCES			
TOTAL OF ALL FUNDS	Actual Amount 2023-2024	Adopted Budget This Year 2024-2025	Proposed Budget Next Year 2025-2026
Beginning Fund Balance/Net Working Capital	1,444,777	522,328	430,000
Bus Fares/Contracts/Medical Transportation	661,877	507,114	647,380
Federal, State & all Other Grants, Gifts, Allocations & Donations	4,950,714	10,194,341	3,240,371
Revenue from Bonds and Other Debt	0	0	0
Interfund Transfers / Internal Service Reimbursements	0	28,355	0
All Other Resources Except Current Year Property Taxes	60,307	35,070	28,416
Current Year Property Taxes Estimated to be Received		0	
<b>Total Resources</b>	<b>7,117,675</b>	<b>11,287,208</b>	<b>4,346,167</b>

FINANCIAL SUMMARY - REQUIREMENTS BY OBJECT CLASSIFICATION			
Personnel Services	3,224,795	2,930,614	2,916,260
Materials and Services	1,411,720	1,124,589	1,149,603
Capital Outlay	1,712,247	7,109,113	40,000
Debt Service	46,328	46,312	46,828
Interfund Transfers	0	28,355	0
Contingencies	0	0	0
Special Payments	0	0	0
Unappropriated Ending Balance and Reserved for Future Expenditure	509,494	48,225	193,476
<b>Total Requirements</b>	<b>6,904,583</b>	<b>11,287,208</b>	<b>4,346,167</b>

FINANCIAL SUMMARY - REQUIREMENTS AND FULL-TIME EQUIVALENT EMPLOYEES (FTE) BY ORGANIZATIONAL UNIT OR PROGRAM *			
Name of Organizational Unit or Program FTE for that unit or program			
Administration	454,264	487,778	678,702
FTE	5.00	4.00	5.50
Operations	1,133,148	1,101,562	1,148,672
FTE	18.00	17.00	16.00
Operations Admin	392,747	444,065	322,846
FTE	5.00	5.00	3.50
Para Transit/DR/Medical Transports	946,251	858,017	542,661
FTE	13.00	10.00	7.30
Call Center	298,384	334,723	365,321
FTE	4.00	4.00	4.20
Not Allocated to Organizational Unit or Program			
FTE			
<b>Total Requirements</b>	<b>3,224,795</b>	<b>3,226,145</b>	<b>3,058,202</b>
<b>Total FTE</b>	<b>45.0</b>	<b>40.0</b>	<b>36.5</b>

STATEMENT OF INDEBTEDNESS		
LONG TERM DEBT	Estimated Debt Outstanding on July 1, 2021	Estimated Debt Authorized, But Not Incurred on July 1, 2025
Full Faith and Credit	\$550,000	\$427,908
<b>Total</b>	<b>\$550,000</b>	<b>\$427,908</b>

\* If more space is needed to complete any section of this form, insert lines (rows) on this sheet. You may delete blank lines.

### FY 23-24 Budget Resources

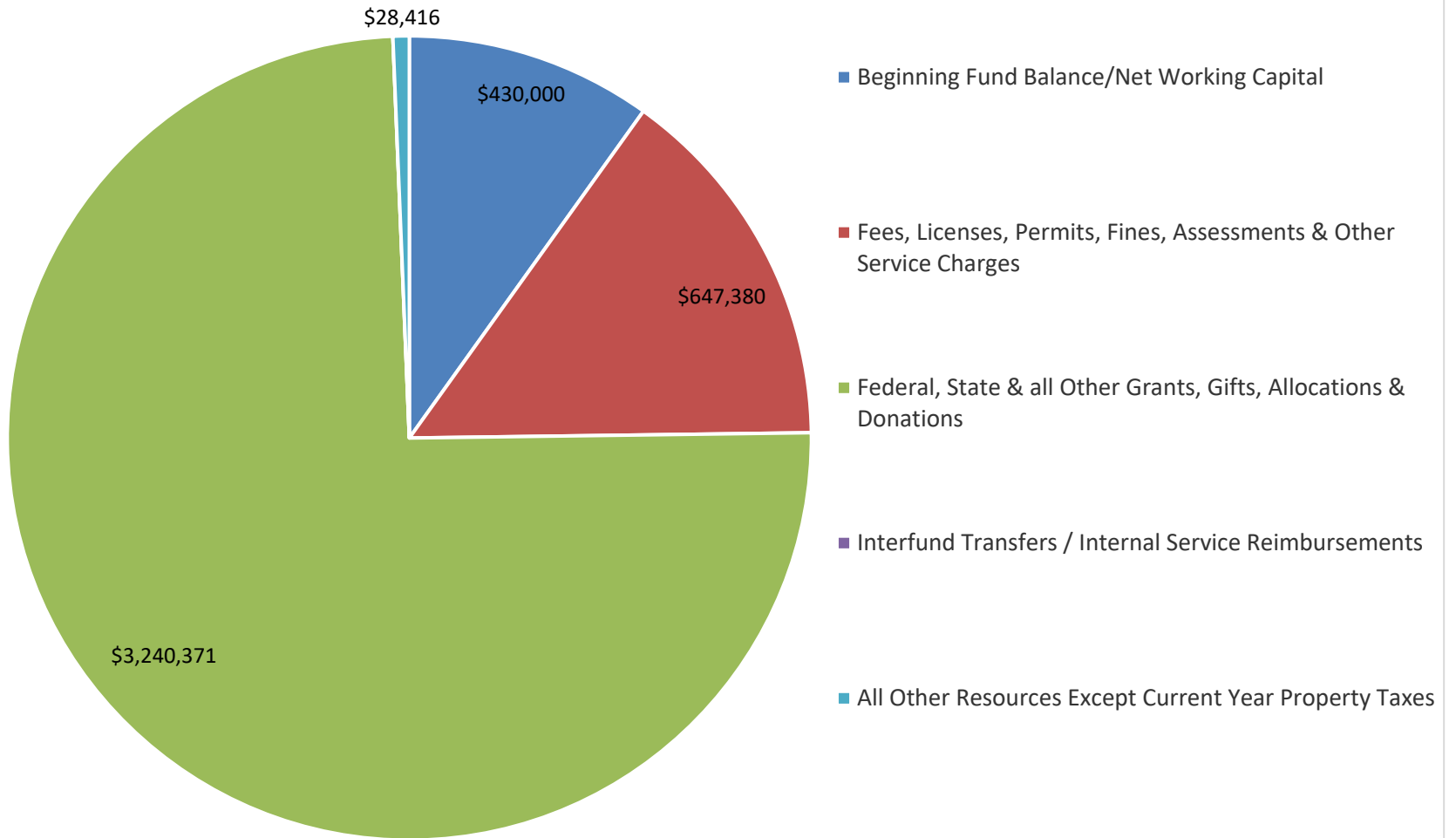
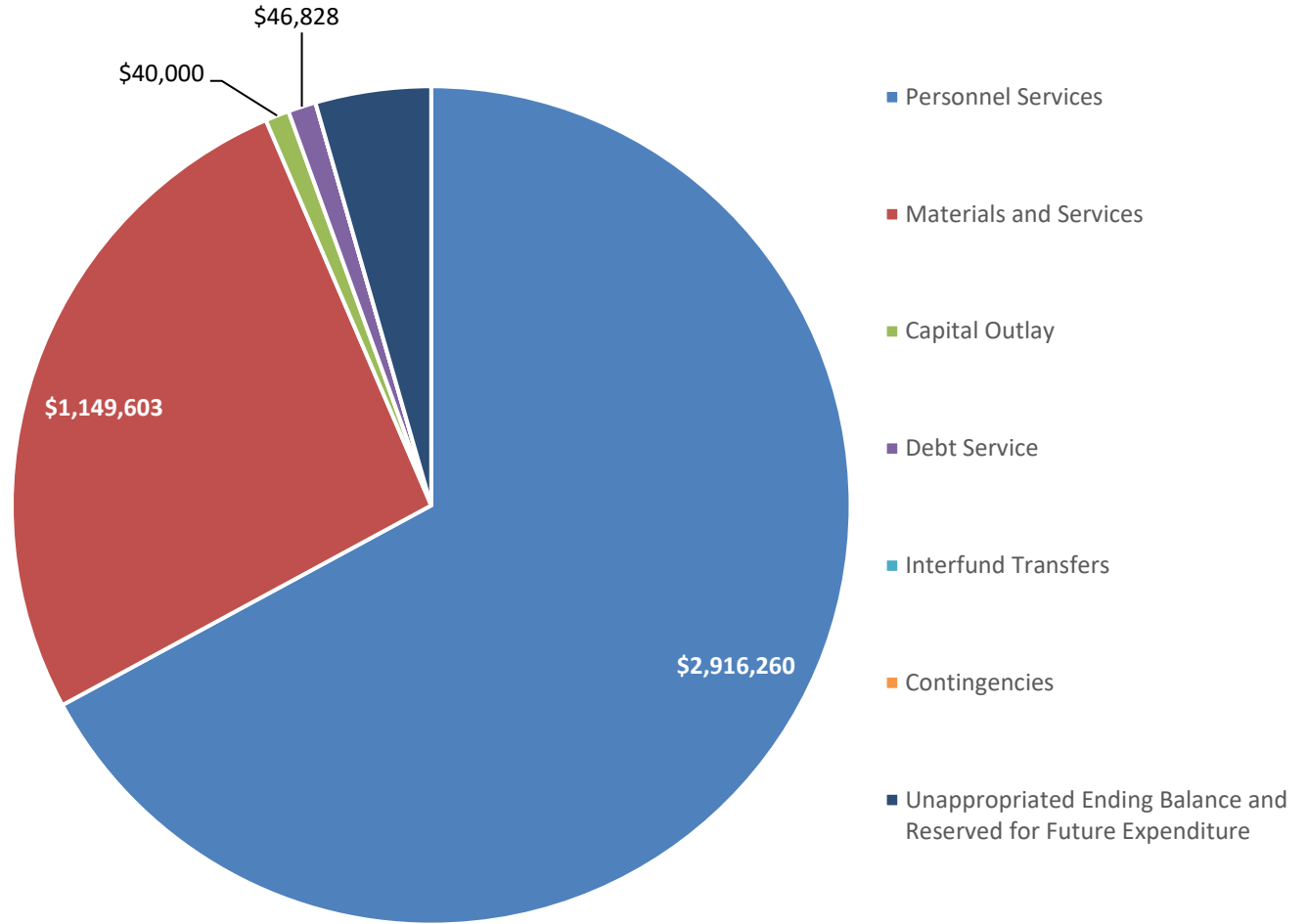


Chart Title



**RESOURCES  
GENERAL FUND**

(Fund)

**UMPQUA PUBLIC TRANSPORTATION DISTRICT**

(Name of Municipal Corporation)

Historical Data			RESOURCE DESCRIPTION	Budget for Next Year 2025-2026		
Actual		Adopted Budget This Year Year 2024-2025		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2022-2023	First Preceding Year 2023-2024					
1,711,684	1,540,000	522,328	Net working capital (accrual basis)	430,000	430,000	430,000
			Previously levied taxes estimated to be received			
			Interest			
			Transferred IN, from other funds			
			<b>OTHER RESOURCES</b>			
221,433	614,578	614,578	5311 Funding (Grant 35437)	686,434	686,434	686,434
			CRRSAA Grant			
379,081	329,485		5311 COVID			
400,665	458,637	458,608	5310 Funding (Grant 35502)	461,637	461,637	461,637
	80,000		5310 Discretionary			
			5304 Funding			
261,532			STF			
1,610,406	2,463,802	2,040,397	STIF (Grant 35544)	2,092,300.00	2,092,300	2,092,300.00
	225,000		5339 - (Grant 35395)			
-	30,152		5339			
-	-	-	STIF Discretionary			
-	-	-	STP Venicle Replacement			
111,907	115,000	232,114	Bus Fares & Contract Revenue	183,782	183,782	183,782
438,953	550,000	275,000	Medical Transports	463,598	463,598	463,598
43,266	25,000	35,000	Miscellaneous, advertising	28,365	28,365	28,365
131	300	70	Interest	51	51	51
			Local			
			State			
-	-		Federal			
5,179,059	6,431,954	4,178,095	Total resources, except taxes to be levied	4,346,167	4,346,167	4,346,167
			Taxes estimated to be received			
			Taxes collected in year levied			
<b>5179058.63</b>	<b>6431954</b>	<b>4,178,095</b>	<b>TOTAL RESOURCES</b>	<b>4,346,167</b>	<b>4,346,167</b>	<b>4,346,167</b>

\*The balance of cash, cash equivalents and investments in the fund at the beginning of the budget year

**REQUIREMENTS SUMMARY**

**FORM**

**ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY**

**LB-30**

**GENERAL FUND - ADMIN**

**UMPQUA PUBLIC TRANSPORTATION  
DISTRICT**

(name of fund)

(name of Municipal Corporation)

Historical Data			REQUIREMENTS FOR: <b>ADMINISTRATION</b>	Budget For Next Year 2025-2026		
Actual		Adopted Budget This Year Year 2024-2025		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2022-2023	First Preceding Year 2023-2024					
			<b>PERSONNEL SERVICES</b>			
104,292	117,500	118,456	Salaries- Chief Executive Officer	122,010	122,010	130,000
86,080	95,000	95,701	Salaries- Chief Finance Officer	110,933	110,933	113,087
38,802	48,800		Salaries - Public Relations	53,560	53,560	54,600
	60,000	85,010	Salaries - Chief Operations Officer	108,150	108,150	110,250
37,148	45,600	43,930	Salaries - Data Analyst	45,248	45,248	46,126
		300	Salaries - A/P & A/R Coordinator (split 50% w Ops Adm)	25,173	25,173	25,662
325	2,000	35,783	Salaries - Overtime	1,000	1,000	1,000
26,560	36,000	74,013	Payroll Taxes	45,616	45,616	45,609
64,245	85,000	34,310	Fringe Benefits	120,132	120,132	119,132
26,907	33,000	275	Retirement	46,507	46,507	48,411
194	450		Worker's Comp	373	373	380
<b>384,551</b>	<b>523,350</b>	<b>487,778</b>	<b>TOTAL PERSONNEL SERVICES</b>	<b>678,702</b>	<b>678,702</b>	<b>694,257</b>
<b>4.00</b>	<b>5.00</b>	<b>4.00</b>	<b>Total Full-Time Equivalent (FTE)</b>	<b>5.50</b>	<b>5.50</b>	<b>5.50</b>
			<b>MATERIALS AND SERVICES</b>			
78,839	85,500	5,000	Advertising	5,000	2,000	2,000
594	1,500	500	Accounting Fees	0	0	0
69,950	30,000	40,000	Audit Fees	40,000	40,000	40,000
0	200	200	Background Checks	100	100	100
826	1,000	514	Bank Service Charges	725	725	725
487	1,000	500	Board Expense	2,400	2,400	2,400
3,214	5,000	2,000	Training/Conference Fee/Certificates	3,000	3,000	3,000
110	200	200	Fit For Duty/Evals	0	0	0
13,404	16,000	15,000	Dues, Memberships, & Fees	25,000	25,000	25,000
145	300	300	Drug and Alcohol Testing	100	100	100
25,133	15,000	0	Election Expense	20,000	20,000	20,000
24,113	23,000	22,000	IT Maintenance/Software	30,000	30,000	30,000
0	1,200	500	Consultant Fees	0	0	0
313	3,000	3,000	Legal Fees	5,000	5,000	5,000
19,237	21,000	22,000	Property & Vehicle Insurance	25,000	25,000	25,000
0	0	0	Miscellaneous	0	0	0
0	5,000	5,000	Non-Capital Equipment Purchase	5,000	2,000	2,000
155	700	400	Postage	600	600	600
1,160	2,000	500	Recruitment Fees	1,000	500	500
1,200	1,200	0	Rent - Storage	0	0	0
164	500	500	Safety Related Expenses	500	500	500
1,226	2,000	2,000	Travel - Lodging	2,000	2,000	2,000
1,612	2,000	3,800	Travel - Mileage	1,500	1,500	1,500

	244	400	500	Travel - PerDiem	500	500	500
	0	0	0	Staff Training Supplies	0	0	0
	400	600	0	Staff/Community Recognition	0	0	0
	9,890	10,000	8,400	Supplies - Office	8,400	8,400	8,400
	5,514	5,600	2,400	Telephone - Office	4,000	4,000	4,000
	1,385	1,600	2,400	Tablets & Cellphone	1,500	1,500	1,500
	1,295	2,500	0	Travel - Airfare	3,000	0	0
	4,206	5,000	4,800	Utilities	5,500	5,500	5,500
	152	300	0	Uniforms	0	0	0
	<b>264,967</b>	<b>243,300</b>	<b>142,414</b>	<b>TOTAL MATERIALS AND SERVICES</b>	<b>189,825</b>	<b>180,325</b>	<b>180,325</b>
				CAPITAL OUTLAY			
	<b>0</b>	<b>0</b>	<b>0</b>	<b>TOTAL CAPITAL OUTLAY</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>649,518</b>	<b>766,650</b>	<b>630,192</b>	<b>ORGANIZATIONAL UNIT / ACTIVITY TOTAL</b>	<b>868,527</b>	<b>859,027</b>	<b>874,582</b>

150-504-030 (Rev 11-18)

**REQUIREMENTS SUMMARY**

**FORM**

**ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY**

**LB-30**

**GENERAL FUND - OPERATIONS**

**UMPQUA PUBLIC TRANSPORTATION  
DISTRICT**

(name of fund)

(name of Municipal Corporation)

Historical Data			REQUIREMENTS FOR: <b>OPERATIONS</b>	Budget For Next Year 2054-2026		
Actual		Adopted Budget This Year Year 2024-2025		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2022-2023	First Preceding Year 2023-2024					
			<b>PERSONNEL SERVICES</b>			
621,300	995,000	601,455	Salaries - Bus Drivers	691,356	691,356	515,975
0	100,000	0	Salaries - Maintenance Manager			
0	41,000	0	Salaries - Facility Service Technician			
0	0	5,000	Salaries - Over Time	5,000	5,000	5,000
0	0	0	Personnel Employment Services			
60,110	95,000	80,296	Payroll Taxes	49,006	49,006	48,372
285,026	430,000	310,683	Fringe Benefits	307,401	307,401	326,323
59,944	112,000	76,842	Retirement	69,136	69,136	51,598
19,829	35,000	27,286	Worker's Comp	26,773	26,773	27,407
<b>1,046,208</b>	<b>1,808,000</b>	<b>1,101,562</b>	<b>TOTAL PERSONNEL SERVICES</b>	<b>1,148,672</b>	<b>1,148,672</b>	<b>974,674</b>
<b>24.00</b>	<b>24.00</b>	<b>17.00</b>	<b>Total Full-Time Equivalent (FTE)</b>	<b>16.00</b>	<b>16.00</b>	<b>16.00</b>
			<b>MATERIALS AND SERVICES</b>			
1,900	3,000	0	Advertising	0	0	0
7,955	6,500	1,000	Accident Repair	2,000	2,000	2,000
261	300	200	Background Checks	300	300	300
8,393	8,000	9,000	Building Maintenance & Repairs	12,000	12,000	12,000
224,183	195,000	169,685	Bus Preventative Maintenance	205,800	205,800	142,800
1,455	1,500	2,800	Drug & Alcohol Testing	850	850	850
797	5,000	3,000	Bus Shelter Maintenance	3,000	3,000	3,000
1,290	50,000	25,000	Training/Conference Fee/Certificates	5,000	1,000	1,000
2,895	3,000	2,500	Fit For Duty/Evals	2,500	2,500	2,500
239,974	338,000	175,000	Fuel & Oil	162,500	162,500	162,500
1,092	1,500	1,400	IT Maintenance/Software	1,000	1,000	1,000
0	2,100	13,300	License & Fees	14,500	14,500	14,500
0	0	0	Legal Fees	0	0	0
37,219	40,000	75,000	Property & Vehicle Insurance	70,000	70,000	70,000
0	0	0	Miscellaneous	0	0	0
1,345	3,000	4,000	Non-Capital Equipment Purchase	4,000	4,000	4,000
0	0	0	Postage	0	0	0
6,734	11,000	0	Staff Recognition	0	0	0
110	300	300	Safety Related Expenses	300	300	300
0	0	0	Software and Maintenance Support	0	0	0
274	2,000	0	Travel - Lodging	0	0	0
0	500	0	Travel - Mileage	0	0	0
0	1,000	0	Travel - Perdiem	0	0	0
0	300	0	Staff Training Supplies	0	0	0

	5,288	6,000	6,400	Supplies - Buses	8,500	8,500	8,500
	358	3,000	0	Travel - Airfare	0	0	0
	2,593	3,000	2,800	Tablets & Cellphone	2,800	2,800	2,800
	4,013	5,800	2,800	Uniforms	1,500	2,300	2,300
	<b>548,128</b>	<b>689,800</b>	<b>494,185</b>	<b>TOTAL MATERIALS AND SERVICES</b>	<b>496,550</b>	<b>493,350</b>	<b>430,350</b>
				<b>CAPITAL OUTLAY</b>			
	<b>0</b>	<b>0</b>	<b>0</b>	<b>TOTAL CAPITAL OUTLAY</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>1,594,337</b>	<b>2,497,800</b>	<b>1,595,747</b>	<b>ORGANIZATIONAL UNIT / ACTIVITY TOTAL</b>	<b>1,645,222</b>	<b>1,642,022</b>	<b>1,405,024</b>

150-504-030 (Rev 11-18)

**REQUIREMENTS SUMMARY**

**FORM**

**ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY**

**LB-30**

**GENERAL FUND - OPERATIONS ADMIN**

**UMPQUA PUBLIC TRANSPORTATION**

**DISTRICT**

(name of fund)

(name of Municipal Corporation)

Historical Data			REQUIREMENTS FOR: <b>OPERATIONS ADMIN</b>	Budget For Next Year 2025-2026		
Actual		Adopted Budget This Year Year 2024-2025		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2022-2023	First Preceding Year 2023-2024					
			<b>PERSONNEL SERVICES</b>			
			Salaries- Lead	57,034	57,034	58,142
63,276	141,000	115,003	Salaries- Operations Manager	82,419	82,419	84,019
89,350	99,000	94,619	Salaries - Office Manager	48,954	48,954	49,904
47,183	49,500	47,528	Salaries - A/P & A/R Coordinator (split 50% with Admin)	25,173	25,173	25,662
44,750	45,500	40,040	Payroll Taxes	17,751	17,751	17,707
23,063	32,500	30,898	Fringe Benefits	66,882	66,882	66,882
60,317	75,500	78,320	Retirement	21,357	21,357	21,772
22,828	33,500	29,719	Worker's Comp	2,276	2,276	2,320
97	7,700	4,938	Salaries - OT	1,000	1,000	1,000
		3,000	<b>TOTAL PERSONNEL SERVICES</b>	<b>322,846</b>	<b>322,846</b>	<b>327,408</b>
<b>350,863</b>	<b>484,200</b>	<b>444,065</b>	<b>Total Full-Time Equivalent (FTE)</b>	<b>3.50</b>	<b>3.50</b>	<b>3.50</b>
<b>5.00</b>	<b>5.00</b>	<b>5.00</b>	<b>MATERIALS AND SERVICES</b>			
			Building Maintenance	4,915	4,915	4,915
334	3,000	3,800	Drug and Alcohol Testing	200	200	200
405	400	200	IT Maintenance/Software	8,800	8,800	8,800
69,002	7,000	14,200	Lease	13,200	13,200	13,200
13,200	13,200	13,200	Printing	4,275	4,275	4,275
4,597	4,600	4,400	Training/Conference Fee/Certificates	2,800	1,800	1,800
1,949	4,000	2,800	Supplies - Office	7,000	7,000	7,000
10,047	9,000	7,000	Telephone	3,500	3,500	3,500
5,121	5,200	6,200	Tablets & Cellphone	2,700	2,700	2,700
1,507	1,900	1,800	Travel - Airfare	0	0	0
327	4,000	0	Utilities	6,400	6,400	6,400
5,001	5,000	5,600	Fit For Duty/Evals	200	200	200
4,674	700	330	Travel - Mileage	1,000	1,000	1,000
390	600	1,400	Travel - Lodging	2,500	1,600	1,600
853	4,500	4,000	Travel - PerDiem	800	550	550
224	1,000	800	Safety Supplies/Svcs	200	200	200
130	200	200	Uniforms	0	0	0
250	400	0	Non-Capital Equip/Purchases	2,500	1,250	1,250
1,030	2,500	2,500				
<b>119,040</b>	<b>67,200</b>	<b>68,430</b>	<b>TOTAL MATERIALS AND SERVICES</b>	<b>60,990</b>	<b>57,590</b>	<b>57,590</b>
			<b>CAPITAL OUTLAY</b>			
<b>0</b>	<b>0</b>	<b>0</b>	<b>TOTAL CAPITAL OUTLAY</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>469,903</b>	<b>551,400</b>	<b>512,495</b>	<b>ORGANIZATIONAL UNIT / ACTIVITY TOTAL</b>	<b>383,836</b>	<b>380,436</b>	<b>384,998</b>

**REQUIREMENTS SUMMARY**

**FORM**

**ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY**

**LB-30**

**GENERAL FUND - PARA TRANSIT**

**UMPQUA PUBLIC TRANSPORTATION  
DISTRICT**

(name of fund)

(name of Municipal Corporation)

Historical Data			REQUIREMENTS FOR: <b>PARA TRANSIT</b>	Budget For Next Year 2025-2026		
Actual		Adopted Budget This Year Year 2024-2025		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2022-2023	First Preceding Year 2023-2024					
			<b>PERSONNEL SERVICES</b>			
164,433	250,000	140,941	Salaries - Para Transit - Drivers	147,269	147,269	150,129
15,939	24,000	15,578	Payroll Taxes	11,493	11,493	11,386
53,905	130,000	58,713	Fringe Benefits	59,825	59,825	59,825
15,923	25,000	14,094	Retirement	14,726	14,726	15,013
5,179	7,700	4,977	Worker's Comp	5,553	5,553	5,660
354		5,000	Salaries - OT	5,000	5,000	5,000
<b>255,732</b>	<b>436,700</b>	<b>239,303</b>	<b>TOTAL PERSONNEL SERVICES</b>	<b>243,866</b>	<b>243,866</b>	<b>247,013</b>
<b>6.00</b>	<b>6.00</b>	<b>3.00</b>	<b>Total Full-Time Equivalent (FTE)</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>
			<b>MATERIALS AND SERVICES</b>			
	1,500		Uniforms			
33,354	50,000	10,500	Bus Preventative Maintenance	18,000	18,000	18,000
470	400	450	Drug & Alcohol Testing	300	300	300
30,577	46,000	20,600	Fuel & Oil	17,000	17,000	17,000
365	600	600	IT Maintenance/Software	0	0	0
3,717	4,870	4,500	Telephone - Cellular & Tablets	4,800	4,800	4,800
68	200	200	Safety Supplies/Svc	200	200	200
533	1,500	1,200	Uniforms	500	500	500
7	2,000	1,000	Supplies - Vans	1,400	1,400	1,400
58	200	200	Background Checks	100	100	100
	300	700	Training/Conference Fee/Certificates	700	0	0
370	200	200	Fit For Duty/Evals	100	100	100
	1,500	8,000	Licenses & Fees	3,150	3,150	3,150
0	500	500	Non-Capital Equip/Purchases	500	500	500
<b>69,520</b>	<b>109,770</b>	<b>48,650</b>	<b>TOTAL MATERIALS AND SERVICES</b>	<b>46,750</b>	<b>46,050</b>	<b>46,050</b>

**REQUIREMENTS SUMMARY**

**FORM**

**ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY**

**LB-30**

**GENERAL FUND - DEMAND RESPONSE**

**UMPQUA PUBLIC TRANSPORTATION  
DISTRICT**

(name of fund)

(name of Municipal Corporation)

Historical Data			REQUIREMENTS FOR: <b>DEMAND RESPONSE</b>	Budget For Next Year 2025-2026		
Actual		Adopted Budget This Year Year 2024-2025		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2022-2023	First Preceding Year 2023-2024					
			<b>PERSONNEL SERVICES</b>			
181,201	259,000	160,996	Salaries - Demand Response	173,967	173,967	177,344
17,611	26,600	22,943	Payroll Taxes	11,573	11,573	11,446
90,135	101,500	73,119	Fringe Benefits	48,870	48,870	48,870
16,541	26,250	16,100	Retirement	17,397	17,397	17,735
3,817	8,225	5,833	Worker's Comp	6,559	6,559	6,686
		5,000	Salaries - OT	8,000	8,000	8,000
<b>309,305</b>	<b>421,575</b>	<b>283,991</b>	<b>TOTAL PERSONNEL SERVICES</b>	<b>266,366</b>	<b>266,366</b>	<b>270,081</b>
<b>4.00</b>	<b>4.00</b>	<b>4.00</b>	<b>Total Full-Time Equivalent (FTE)</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>
			<b>MATERIALS AND SERVICES</b>			
40,367	29,000	19,200	Bus Preventative Maintenance	13,500	13,500	13,500
755	200	400	Drug & Alcohol Testing	200	200	200
43,992	31,000	53,560	Fuel & Oil	35,000	35,000	35,000
725	2,000	600	IT Maintenance/Software	0	0	0
6,854	2,100	3,000	Telephone - Cellular & Tablets	4,200	4,200	4,200
0	1,500	3,600	License & Fees	3,600	3,600	3,600
119	100	100	Background Checks	100	100	100
1,932	800	500	Uniforms	500	500	500
886	800	400	Supplies - Vans	788	788	788
143	200	200	Safety Supplies/Svcs	200	200	200
4,620	250	200	Fit For Duty/Evals	100	100	100
80	300	500	Training/Conference Fee/Certificates	500	0	0
236,896	60,000	89,200	Transportation Contracts (Reedsport & Sunrise)-moved from OPS	83,000	83,000	83,000
0	500	500	Non-Capital Equip/Purchases	500	500	500
<b>337,369</b>	<b>128,750</b>	<b>171,960</b>	<b>TOTAL MATERIALS AND SERVICES</b>	<b>142,188</b>	<b>141,688</b>	<b>141,688</b>
			<b>CAPITAL OUTLAY</b>			

**REQUIREMENTS SUMMARY**

FORM

ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY

LB-30

**GENERAL FUND - CALL CENTER**

**UMPQUA PUBLIC TRANSPORTATION  
DISTRICT**

(name of fund)

(name of Municipal Corporation)

Historical Data			REQUIREMENTS FOR: <b>CALL CENTER</b>	Budget For Next Year 2025-2026			
Actual		Adopted Budget This Year Year 2024-2025		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
Second Preceding Year 2022-2023	First Preceding Year 2023-2024						
			<b>PERSONNEL SERVICES</b>				
	42,693	32,000	44,248	Salaries - Call Center Supv (split w/medical transport)	54,085	54,085	55,135
	108,569	146,000	149,269	Salaries - Call Center	165,608	165,608	168,823
	13,503	17,500	18,446	Payroll Taxes	19,678	19,678	19,674
	95,114	106,000	102,252	Fringe Benefits	102,805	102,805	102,805
	16,202	18,000	19,353	Retirement	21,969	21,969	22,396
	196	300	155	Worker's Comp	176	176	180
			1,000	Salaries - OT	1,000	1,000	1,000
	<b>276,277</b>	<b>319,800</b>	<b>334,723</b>	<b>TOTAL PERSONNEL SERVICES</b>	<b>365,321</b>	<b>365,321</b>	<b>370,013</b>
			<b>4.00</b>	<b>Total Full-Time Equivalent (FTE)</b>	<b>4.20</b>	<b>4.20</b>	<b>4.20</b>
			<b>MATERIALS AND SERVICES</b>				
	0	0	150	Building Maintenance	0	0	0
	195	300	400	Drug and Alcohol Testing	200	200	200
	28,782	23,000	41,000	IT Maintenance/Software	40,000	40,000	40,000
	4,160	3,200	4,800	Supplies - Office	4,000	4,000	4,000
	5,121	5,200	6,200	Telephone	6,000	6,000	6,000
	677	550	550	Telephone - Cellular and Tablets	750	750	750
	3,449	3,700	3,800	Utilities	4,400	4,400	4,400
	260	400	0	Uniforms	0	0	0
	324	550	2,800	Non-Capital Equipment	1,500	1,500	1,500
	1,135	200	500	Training/Conf Fee/Certificates	500	2,000	2,000
	<b>44,103</b>	<b>37,100</b>	<b>60,200</b>	<b>TOTAL MATERIALS AND SERVICES</b>	<b>57,350</b>	<b>58,850</b>	<b>58,850</b>
			<b>CAPITAL OUTLAY</b>				
	0	0	0	<b>TOTAL CAPITAL OUTLAY</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>320,380</b>	<b>356,900</b>	<b>394,923</b>	<b>ORGANIZATIONAL UNIT / ACTIVITY TOTAL</b>	<b>422,671</b>	<b>424,171</b>	<b>428,863</b>

**REQUIREMENTS SUMMARY**

FORM

ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY

LB-30

**GENERAL FUND - MEDICAL TRANSPORTATION**

**UMPQUA PUBLIC TRANSPORTATION  
DISTRICT**

(name of fund)

(name of Municipal Corporation)

Historical Data			REQUIREMENTS FOR: <b>MEDICAL TRANSPORTATION</b>	Budget For Next Year 2025-2026		
Actual		Adopted Budget This Year Year 2024-2025		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2022-2023	First Preceding Year 2023-2024					
<b>PERSONNEL SERVICES</b>						
14,086	32,000	18,963	Salaries - Call Center Supv	18,028	18,028	18,378
45,143			Salaries - Drivers			
0	162,000		Salaries - OT			
6,179	21,000	1,895	Payroll Taxes	1,958	1,958	1,958
12,226	77,500	16,422	Fringe Benefits	10,625	10,625	10,625
5,936	20,000	1,896	Retirement	1,803	1,803	1,838
2,119	5,500	15	Worker's Comp	15	15	15
<b>85,688</b>	<b>318,000</b>	<b>39,191</b>	<b>TOTAL PERSONNEL SERVICES</b>	<b>32,429</b>	<b>32,429</b>	<b>32,814</b>
	<b>3.00</b>	<b>0.50</b>	<b>Total Full-Time Equivalent (FTE)</b>	<b>0.30</b>	<b>0.30</b>	<b>0.30</b>
<b>MATERIALS AND SERVICES</b>						
91	100	100	Background checks	100	100	100
110	400	350	Drug and Alcohol Testing	350	350	350
0	0		Inspections			
1,462	2,500	1,000	Supplies	1,000	1,000	1,000
8,859	10,000	5,000	Appreciation Events	10,000	8,000	8,000
149,123	166,000	132,000	Volunteer Mileage Reimbursement	225,000	225,000	225,000
11,195	31,000		Fuel & Oil			
9,477	28,500		Bus Preventative Maintenance			
609	1,000		Telephone - Cellular & Tablets			
0	1,500		License & Fees			
4,754	6,000	0	Incentive Bonus	0	0	0
0	800		Uniforms			
0	200	100	Safety Supplies/Svcs	100	100	100
65	300		Training/Conference Fee/Certificates			
0	500		Non-Capital Equip/Purchases			
	250	200	Fit For Duty	200	200	200
<b>185,744</b>	<b>249,050</b>	<b>138,750</b>	<b>TOTAL MATERIALS AND SERVICES</b>	<b>236,750</b>	<b>234,750</b>	<b>234,750</b>
<b>CAPITAL OUTLAY</b>						
<b>0</b>	<b>0</b>	<b>0</b>	<b>TOTAL CAPITAL OUTLAY</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>271,432</b>	<b>567,050</b>	<b>177,941</b>	<b>ORGANIZATIONAL UNIT / ACTIVITY TOTAL</b>	<b>269,179</b>	<b>267,179</b>	<b>267,564</b>

**REQUIREMENTS SUMMARY**

**FORM**

**NOT ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM**

**LB-30**

**GENERAL FUND**

**UMPQUA PUBLIC TRANSPORTATION**

**DISTRICT**

(name of fund)

(name of Municipal Corporation)

Historical Data			REQUIREMENTS DESCRIPTION	Budget For Next Year 2025-2026		
Actual		Adopted Budget This Year Year 2024-2025		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2022-2023	First Preceding Year 2023-2024					
			<b>PERSONNEL SERVICES NOT ALLOCATED</b>			
			Administrative Wages			
			Payroll Taxes			
			Health Insurance			
			Workers Comp			
			<b>TOTAL PERSONNEL SERVICES</b>			
			<b>Total Full-Time Equivalent (FTE)</b>			
			<b>MATERIALS AND SERVICES NOT ALLOCATED</b>			
<b>0</b>	<b>0</b>	<b>0</b>	<b>TOTAL MATERIALS AND SERVICES</b>	<b>0</b>	<b>0</b>	<b>0</b>
			<b>CAPITAL OUTLAY NOT ALLOCATED</b>			
<b>45,750</b>	<b>30,152</b>	<b>0</b>	Capital - STIF Repayment			
<b>45,750</b>	<b>30,152</b>	<b>0</b>	<b>TOTAL CAPITAL OUTLAY</b>	<b>0</b>	<b>0</b>	<b>0</b>
			<b>DEBT SERVICE</b>			
30,024	38,910	31,992	Principal	33,024	33,024	33,024
16,320	7,419	14,320	Interest	13,804	13,804	13,804
<b>30,024</b>	<b>46,329</b>	<b>46,312</b>	<b>TOTAL DEBT SERVICE</b>	<b>46,828</b>	<b>46,828</b>	<b>46,828</b>
			<b>INTERFUND TRANSFERS</b>			
		28,355	Transfers to Capital Projects	0	0	0
0	0	0		0	0	0
<b>0</b>	<b>0</b>	<b>28,355</b>	<b>TOTAL INTERFUND TRANSFERS</b>	<b>0</b>	<b>0</b>	<b>0</b>
	150,000	0	<b>OPERATING CONTINGENCY</b>			
			<b>RESERVED FOR FUTURE EXPENDITURE</b>			
	368,878	48,225	<b>UNAPPROPRIATED ENDING BALANCE</b>	193,476	193,476	193,476
<b>75,774</b>	<b>595,359</b>	<b>122,892</b>	<b>Total Requirements NOT ALLOCATED</b>	<b>240,304</b>	<b>240,304</b>	<b>240,304</b>
5,283,105	5,836,595	4,055,203	Total Requirements for <b>ALL Org.Units/Programs within fund</b>	4,288,605	4,270,805	4,065,863
			Ending balance (prior years)			
<b>5,358,879</b>	<b>6,431,954</b>	<b>4,178,095</b>	<b>TOTAL REQUIREMENTS</b>	<b>4,528,909</b>	<b>4,511,109</b>	<b>4,306,167</b>



**REQUIREMENTS SUMMARY**

**FORM**

**NOT ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM**

**LB-30**

**Bus Replacement Expenses**

**UMPQUA PUBLIC TRANSPORTATION  
DISTRICT**

(name of fund)

(name of Municipal Corporation)

	Historical Data			REQUIREMENTS DESCRIPTION	Budget For Next Year 2025-2026		
	Actual		Adopted Budget This Year Year 2024-2025		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body
	Second Preceding Year 2022-2023	First Preceding Year 2023-2024					
				PERSONNEL SERVICES NOT ALLOCATED			
	0	0	0	<b>TOTAL PERSONNEL SERVICES</b>	0	0	0
				<b>Total Full-Time Equivalent (FTE)</b>			
				MATERIALS AND SERVICES NOT ALLOCATED			
	0	0	0	<b>TOTAL MATERIALS AND SERVICES</b>	0	0	0
				CAPITAL OUTLAY NOT ALLOCATED			
	7,000	4,360,822	4,360,822	Bus Replacement	0	0	0
	7,000	4,360,822	4,360,822	<b>TOTAL CAPITAL OUTLAY</b>	0	0	0
				DEBT SERVICE			
	0	0	0	<b>TOTAL DEBT SERVICE</b>	0	0	0
				INTERFUND TRANSFERS			
				Bus Replacement Fund			
	0	0	0	<b>TOTAL INTERFUND TRANSFERS</b>	0	0	0
				OPERATING CONTINGENCY			
				RESERVED FOR FUTURE EXPENDITURE			
			0	UNAPPROPRIATED ENDING BALANCE	0	0	0
	7,000	4,360,822	4,360,822	<b>Total Requirements NOT ALLOCATED</b>	0	0	0
				Total Requirements for <b>ALL Org.Units/Programs</b> within fund	0		
		0		Ending balance (prior years)			
	7,000	4,360,822	4,360,822	<b>TOTAL REQUIREMENTS</b>	0	0	0



**REQUIREMENTS SUMMARY**

**FORM**

**NOT ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM**

**LB-30**

**CAPITAL PROJECTS**

**UMPQUA PUBLIC TRANSPORTATION  
DISTRICT**

(name of fund)

(name of Municipal Corporation)

	Historical Data			REQUIREMENTS DESCRIPTION	Budget For Next Year 2025-2026		
	Actual		Adopted Budget This Year Year 2024-2025		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body
	Second Preceding Year 2022-2023	First Preceding Year 2023-2024					
				PERSONNEL SERVICES NOT ALLOCATED			
	0	0	0	<b>TOTAL PERSONNEL SERVICES</b>	0	0	0
				<b>Total Full-Time Equivalent (FTE)</b>			
				MATERIALS AND SERVICES NOT ALLOCATED			
	0	0	0	<b>TOTAL MATERIALS AND SERVICES</b>	0	0	0
				CAPITAL OUTLAY NOT ALLOCATED			
	6,242	4,236,496	3,877,139	Capital Projects - Repay Chargers (5K a Qtr)	20,000	20,000	40,000
	6,242	4,236,496	3,877,139	<b>TOTAL CAPITAL OUTLAY</b>	20,000	20,000	40,000
				DEBT SERVICE			
	0	0	0	<b>TOTAL DEBT SERVICE</b>	0	0	0
				INTERFUND TRANSFERS			
				Capital Outlay			
	0	0	0	<b>TOTAL INTERFUND TRANSFERS</b>	0	0	0
				OPERATING CONTINGENCY			
				RESERVED FOR FUTURE EXPENDITURE			
				UNAPPROPRIATED ENDING BALANCE	0	0	0
	6,242	4,236,496	3,877,139	<b>Total Requirements NOT ALLOCATED</b>	20,000	20,000	40,000
				Total Requirements for <b>ALL Org.Units/Programs</b> within fund	0		
		0		Ending balance (prior years)			
	6,242	4,236,496	3,877,139	<b>TOTAL REQUIREMENTS</b>	20,000	20,000	40,000